



## City Council Regular Business Meeting Agenda Thursday, March 5, 2015, 6:00 p.m.

COUNCIL MEETINGS  
City Hall  
Council Chambers  
1<sup>st</sup> and 3<sup>rd</sup>  
Thursdays at  
6:00 P.M.

Tom Phillips  
Mayor

Council Members:  
Eric Delker  
Tom Greteman  
Erika Isley  
Kyle Jackson  
Jaki Livingston

Marketa Oliver  
City Manager

Vacant  
Finance Director/  
City Clerk

Dustin Huston  
Fire Chief

Greg Staples  
Police Chief

Tim Hoskins  
Public Works Director

Nancy Kuehl  
Parks & Recreation  
Director

Vacant  
Planning and  
Economic  
Development Director

Holly Sealine  
Library Director

Jim Dougherty  
City Attorney

1. Call to order at 6:00 p.m.
2. Approval of Agenda.
3. Presentation(s) –
4. Welcome of guests and public comment.  
(3 minute limit, no action)
5. Approve Minutes –  
February 19, 2015 regular council meeting.
6. Consent Agenda.
  - a) Expenditures.
  - b) Tax Abatements.
  - c) Receive and file Storm Water Annual report.
  - d) Consideration of Resolution setting date for Public Hearing on designation of the Norwalk Urban Renewal Plan amendment.
7. Public Hearing and consideration of a Resolution adopting the City of Norwalk Budget for fiscal year 2015-2016 and certifying tax levy rate.
8. Public Hearing for project known as Northwest Area Trunk Sewer No. 4.
9. Public Hearing on General Obligation Ambulance Acquisition Loan Agreement.
10. Consideration of Resolution taking additional action on General Obligation Ambulance Acquisition Loan Agreement including authorization of a debt service levy therefore.
11. Consideration and Action on a Resolution Adopting Preliminary Plans and Specifications, Estimate of Cost, and Plat and Schedule for the Northwest Area Trunk Sewer No. 4 Project.
12. Consideration and Action on a Resolution Awarding Construction Contract for the Northwest Area Trunk Sewer No. 4 project.
13. Consideration of Resolution Approving the Execution of Easements for the Northwest Area Trunk Sewer No. 4 project.
14. Council Inquiries and staff updates.
15. Adjournment to closed session pursuant to Chapter 21.5.1(i) of the Code of Iowa regarding the potential acquisition of real estate.
16. Adjournment.

**MINUTES OF THE REGULAR NORWALK CITY COUNCIL MEETING ON 2-19-15**  
(abridged for publication)

Mayor Phillips called the City Council meeting to order at 6:00 p.m. Present at roll call: Erika Isley, Kyle Jackson and Jaki Livingston. Absent: Tom Greteman and Eric Delker. (RC = roll call vote)

15-021 Motion by Isley, seconded by Livingston to approve the **agenda** as amended, to move set date for Beggars Night from the consent to a discussion item, carried unanimously by voice vote.

15-022 Motion by Jackson, seconded by Isley to approve **minutes** from the January 29th work session and the February 5<sup>th</sup> regular council meeting carried unanimously by voice vote.

15-023 Consent included **tax abatements; liquor license renewals** for Legacy Golf and Scotts; set date of **Public Hearing** for adoption of the City of Norwalk Budget for fiscal year 2015-2016 and certifying tax levy rate of \$15.69376 per thousand dollars of taxable valuation for March 5th at 6:00 p.m.; approval of **job descriptions** for Complex and Parks Supervisor and Finance Director/City Clerk; approval of **job announcement** for Finance Director/City Clerk; receive and file **amended AFR**; receive and file **monthly department reports and expenditures**:

ACK ENTERPRISES	VEH REPAIR	\$482.89	KABEL BUS SVCS	HRA CKS	\$3,905.24
ADVENTURES IN AD	CONSULTANT	\$184.99	KELLY MILLER	REIMBURSE	\$39.00
ARROW INTL	MED SUPPLIES	\$2,210.78	KROLL ONTRACK	PC MAINT	\$192.84
BETHANIE LAFFERTY	YOGA	\$281.75	KUEHL, NANCY	REIMBURSE SUP	\$193.28
BROOKLYN HAGEMAN	ACLS RENEWAL	\$70.00	LASER RESOURCES	RENTAL	\$251.94
CARPENTER UNIFORM	CLOTH ALLOW	\$125.00	LAURA HOWE	REFUND	\$30.75
CONFLUENCE	ON CALL PLAN	\$2,615.00	LOGAN CONTRACTORS	STREET MAINT	\$170.54
DELAGE LANDEN	RENTAL	\$388.51	MARY JANE SHARP	BODY SCULPTING	\$514.50
DES MOINES IRON	DES MOINES IRON	\$245.76	MATHESON LINWELD	EQUIPEMENT	\$59.25
DES MOINES STAMP	SUPPLIES	\$71.70	MCDANIEL CONSULT	CONSULTING	\$400.00
DM WATER WORKS	DMWW	\$26,488.17	MEDICAP PHARMACY	MED SUPPLIES	\$28.98
DORSEY & WHITNEY	2014 ST ASSESS	\$27,392.25	MENARDS	SUPPLIES	\$271.51
UNITY POINT NORWALK	PHYSICAL	\$192.00	METRO ARTS	JAZZ IN JULY	\$600.00
FELD EQUIP	EQUIPMENT	\$616.80	METRO WASTE	CURB IT FEE	\$35,822.16
FREEDOM TIRE	REPAIR 31	\$175.20	MIKE MYER SERVICES	NUISANCE	\$493.00
G & L CLOTHING	CLOTH ALLOW	\$118.78	N WARREN TOWN & CTY	MINUTES	\$46.50
GE CAPITAL	RENT LEASE	\$520.00	NORWALK CHAMBER	2015 DUES	\$13,500.00
GREGG YOUNG	REPAIR 28	\$172.02	NORWALK READY MIXED	LIMESTONE	\$478.00
GRIMES ASPHALT	COLD MIX	\$198.56	OPTOMETRIC ASSOC	GLASSES REIMB	\$75.00
HALLETT MATERIALS	SUPPLIES	\$1,366.48	OVERHEAD DOOR CO	EQUIPMENT	\$80.00
HARRISON TRUCK	BRAKE PARTS	\$75.69	PAM KLEEN	REFUND	\$40.00
HAWKEYE TRUCK EQUIP	REPAIR #24	\$453.00	SPRINGER PEST	PEST CONTROL	\$68.00
HOTSY CLEANING SYS	SUPPLIES	\$112.00	TERMINIX	PEST CONTROL	\$64.00
HYDRONIC ENERGY	BLDG MAINT	\$630.00	TG TECHNICAL SVCS	EQUIPMENT	\$161.56
INDIANOLA FIRE	BILLING	\$1,855.00	TREAS, CITY HALL	CIP	\$76,973.90
INDOFF INC	SUPPLIES	\$130.01	TRUCK EQUIP	REPAIR PLOW	\$513.85
IA DEPT OF TRANS	DOT	\$359.17	UNITY POINT CLINIC	SERVICES	\$137.00
IA LAW ENFORCE ACAD	TRAINING	\$650.00	VANWALL POWERSPORTS	POLARIS	\$114.99
JAMES OIL CO	FUEL	\$7,160.94	ZIEGLER INC.		\$49.73
JEFF ROSIEN	ED REIMBURSE	\$525.00	GRAND TOTAL		\$75,867.45

Motion by Livingston, seconded by Jackson to approve **consent** passed unanimously by RC vote.

15-024 Motion by Isley, seconded by Livingston to adopt **Resolution No. 0219-15-012** approving a Loan Agreement, authorizing call of Bonds, providing for the issuance of \$945,000 General Obligation Refunding Bonds, Series 2015B and providing for the levy of taxes to pay the same passed unanimously by RC vote.

15-025 Motion by Livingston, seconded by Isley to adopt **Resolution No. 0219-15-013** approving a professional engineering agreement for the Cedar Street Completion project with Shive-Hattery

Architecture and Engineering, in an amount not to exceed \$71,600.00 passed unanimously by RC vote.

15-026 Motion by Isley, seconded by Livingston to adopt **Resolution No. 0219-15-014** ordering construction of certain public improvements, approving preliminary plans and fixing a date for hearing thereon and taking of bids therefore for improvements known as the Northwest Area Trunk Sewer No. 4 passed unanimously by RC vote.

15-027 Motion by Livingston, seconded by Isley to adopt **Resolution No. 0219-15-015** approving a \$5.00 increase for basketball, baseball/softball, soccer, flag football and volleyball youth programs beginning spring 2015 passed unanimously by RC vote.

15-028 Motion by Livingston, seconded by Isley to set **Beggars' Night on October 30th** passed unanimously by voice vote.

15-029 Motion by Jackson, seconded by Livingston to **adjourn** the meeting at 6:15 p.m. passed unanimously by voice vote.

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Tom Phillips, Mayor

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Jodi Eddleman, Deputy City Clerk

**MINUTES OF THE REGULAR NORWALK CITY COUNCIL MEETING ON 2-19-15**  
(unabridged version)

**Call to order**

Mayor Phillips called the City Council meeting to order at 6:00 p.m. Present at roll call: Erika Isley, Kyle Jackson and Jaki Livingston. Absent: Tom Greteman and Eric Delker. (RC = roll call vote)

Staff present included: Marketa Oliver, City Manager; Jodi Eddleman, Deputy City Clerk; Tim Hoskins, Public Works Director; Dustin Huston, Fire Chief; Nancy Kuehl, Parks and Recreation Director; Luke Parris, City Planner; Holly Sealine, Library Director and Greg Staples, Police Chief.

**Approval of the Agenda – 15-021**

Phillips noted that a council member requested the consent item to set date for beggars' night be moved and discussed separately at the end of the action items. Motion by Isley, seconded by Livingston to approve the agenda as amended carried unanimously by voice vote.

**Welcome of guests and public comment**

Mayor welcomed those guests present. With no one present wishing to speak, the business portion of the meeting was opened.

**Approval of Minutes – 15-022**

Motion by Jackson, seconded by Isley to approve minutes from the January 29th work session and the February 5th regular council meeting carried unanimously by voice vote.

**Consent Agenda – 15-023**

Included tax abatements; liquor license renewal for Legacy Golf and Scotts; set date of Public Hearing for adoption of the City of Norwalk Budget for fiscal year 2015-2016 and certifying tax levy rate of \$15.69376 per thousand dollars of taxable valuation for March 5th at 6:00 p.m.; approval of job descriptions for Complex and Parks Supervisor and Finance Director/City Clerk; approval of job announcement for Finance Director/City Clerk; receive and file amended AFR; receive and file monthly department reports and expenditures:

ACK ENTERPRISES	VEH REPAIR	\$482.89	KABEL BUS SVCS	HRA CKS	\$3,905.24
ADVENTURES IN AD	CONSULTANT	\$184.99	KELLY MILLER	REIMBURSE	\$39.00
ARROW INTL	MED SUPPLIES	\$2,210.78	KROLL ONTRACK	PC MAINT	\$192.84
BETHANIE LAFFERTY	YOGA	\$281.75	KUEHL, NANCY	REIMBURSE SUP	\$193.28
BROOKLYN HAGEMAN	ACLS RENEWAL	\$70.00	LASER RESOURCES	RENTAL	\$251.94
CARPENTER UNIFORM	CLOTH ALLOW	\$125.00	LAURA HOWE	REFUND	\$30.75
CONFLUENCE	ON CALL PLAN	\$2,615.00	LOGAN CONTRACTORS	STREET MAINT	\$170.54
DELAGE LANDEN	RENTAL	\$388.51	MARY JANE SHARP	BODY SCULPTING	\$514.50
DES MOINES IRON	DES MOINES IRON	\$245.76	MATHESON LINWELD	EQUIPEMENT	\$59.25
DES MOINES STAMP	SUPPLIES	\$71.70	MCDANIEL CONSULT	CONSULTING	\$400.00
DM WATER WORKS	DMWW	\$26,488.17	MEDICAP PHARMACY	MED SUPPLIES	\$28.98
DORSEY & WHITNEY	2014 ST ASSESS	\$27,392.25	MENARDS	SUPPLIES	\$271.51

UNITY POINT NORWALK	PHYSICAL	\$192.00	METRO ARTS	JAZZ IN JULY	\$600.00
FELD EQUIP	EQUIPMENT	\$616.80	METRO WASTE	CURB IT FEE	\$35,822.16
FREEDOM TIRE	REPAIR 31	\$175.20	MIKE MYER SERVICES	NUISANCE	\$493.00
G & L CLOTHING	CLOTH ALLOW	\$118.78	N WARREN TOWN & CTY	MINUTES	\$46.50
GE CAPITAL	RENT LEASE	\$520.00	NORWALK CHAMBER	2015 DUES	\$13,500.00
GREGG YOUNG	REPAIR 28	\$172.02	NORWALK READY MIXED	LIMESTONE	\$478.00
GRIMES ASPHALT	COLD MIX	\$198.56	OPTOMETRIC ASSOC	GLASSES REIMB	\$75.00
HALLETT MATERIALS	SUPPLIES	\$1,366.48	OVERHEAD DOOR CO	EQUIPMENT	\$80.00
HARRISON TRUCK	BRAKE PARTS	\$75.69	PAM KLEEN	REFUND	\$40.00
HAWKEYE TRUCK EQUIP	REPAIR #24	\$453.00	SPRINGER PEST	PEST CONTROL	\$68.00
HOTSY CLEANING SYS	SUPPLIES	\$112.00	TERMINIX	PEST CONTROL	\$64.00
HYDRONIC ENERGY	BLDG MAINT	\$630.00	TG TECHNICAL SVCS	EQUIPMENT	\$161.56
INDIANOLA FIRE	BILLING	\$1,855.00	TREAS, CITY HALL	CIP	\$76,973.90
INDOFF INC	SUPPLIES	\$130.01	TRUCK EQUIP	REPAIR PLOW	\$513.85
IA DEPT OF TRANS	DOT	\$359.17	UNITY POINT CLINIC	SERVICES	\$137.00
IA LAW ENFORCE ACAD	TRAINING	\$650.00	VANWALL POWERSPORTS	POLARIS	\$114.99
JAMES OIL CO	FUEL	\$7,160.94	ZIEGLER INC.	ZIEGLER INC.	\$49.73
JEFF ROSIEN	ED REIMBURSE	\$525.00	GRAND TOTAL		\$75,867.45

Motion by Livingston, seconded by Jackson to approve consent passed unanimously by RC vote.

### **G.O. Bonds and Loan Agreement – 15-024**

Motion by Isley, seconded by Livingston to adopt **Resolution No. 0219-15-012 approving a Loan Agreement, authorizing call of Bonds, providing for the issuance of \$945,000 General Obligation Refunding Bonds, Series 2015B and providing for the levy of taxes to pay the same** passed unanimously by RC vote.

### **Cedar Street Extension. 15-025**

Hoskins said the extension of Cedar Street, located behind the Chevrolet Dealership, is a relatively small project. The Legacy Landing is extending the street to a certain point and the City will continue the extension to meet with Beardsley. He said staff recommends using Shive-Hattery for the engineering. They have done work for us in the past and have done a good job.

Motion by Livingston, seconded by Isley to adopt **Resolution No. 0219-15-013 approving a professional engineering agreement for the Cedar Street Completion project with Shive-Hattery Architecture and Engineering, in an amount not to exceed \$71,600.00** passed unanimously by RC vote.

### **Northwest Area Trunk Sewer No. 4. – 15-026**

Hoskins said this is the trunk sewer that will feed the Blooming Heights development project that is taking place on 50th.

Motion by Isley, seconded by Livingston to adopt **Resolution No. 0219-15-014 ordering construction of certain public improvements, approving preliminary plans and fixing March 5th as the date for public hearing thereon and taking of bids therefore for improvements known as the Northwest Area Trunk Sewer No. 4** passed unanimously by RC vote.

**Parks and Recreation fees – 15-027**

Motion by Livingston, seconded by Isley to adopt **Resolution No. 0219-15-015 approving a \$5.00 increase for basketball, baseball/softball, soccer, flag football and volleyball youth programs beginning spring 2015** passed unanimously by RC vote.

**Set Date for Beggars Night – 15-028**

Isley said October 30th falls on a Friday night and suggested moving Beggars Night to Thursday. Livingston said it has been on the 30th for years and years and years. Kuehl said the metro does it on the 30th and added that she had talked to the athletic director. Phillips said the week is a playoff week and typically those games are on a Wednesday. Kuehl said if we move it to the 31st, we would probably have trick or theaters from Des Moines. Staples said it makes sense to keep it on the 30th. We are better off having our own kids flooding our streets instead of other kids flooding our streets.

Motion by Livingston, seconded by Isley to set **Beggars' Night on October 30th** passed unanimously by voice vote.

**Reports**

Staples reported the Guns n Hoses raised between \$27,000 and \$30,000 for Gigi's Playhouse. Officer Lewiston has started with the City. Monday night we are holding beverage server training for people who work at places that serve or sell alcohol.

Huston submitted the City Manager his annual report who will forward it to the Mayor and Council.

Kuehl said last Friday they had daddy-daughter date night. There were 202 people. She appreciated Kelly Cortum discounting the price to allow them to have the dance at the Wright Place.

Sealine reported she received notification that the Library was awarded a \$2,500 grant from Prairie Meadows.

**Adjournment – 15-029**

Motion by Jackson, seconded by Livingston to adjourn the meeting at 6:15 p.m. passed unanimously by voice vote.

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Tom Phillips, Mayor

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Jodi Eddleman, Deputy City Clerk



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 6  
For Meeting of 03.05.2015

**ITEM TITLE:** Consent Agenda

**CONTACT PERSON:** Marketa George Oliver, City Manager

**Expenditures**

This item is on the Agenda for the approval of payment per the attached claims list.

**Tax abatement(s)**

The following tax abatement applications were submitted for approval. According to Development Services, the paperwork is in order and I recommend approval for further processing.

Hubbell Homes, LC	110 W High Road	New SFR	\$332,649
Hubbell Homes, LC	117 W High Road	New SFR	\$349,731
Neighborhood Builder	2841 Prairie Rose Drive	New SFR	\$450,000
Hubbell Homes, LC	1712 Wethersfield Drive	New SFR	\$310,184
Hubbell Homes, LC	1908 Wethersfield Drive	New SFR	\$422,786

**Receive and file report(s)**

The attached report is submitted for informational purposes.  
2014 Storm Water Annual report.

**Public Hearing set date(s)**

The following requests are on the Agenda for council approval.  
April 2, 2015 designation of the Norwalk Urban Renewal Plan Amendment.

\_\_\_\_ Resolution \_\_\_\_ Ordinance \_\_\_\_ Contract \_\_\_\_ Other (Specify) \_\_\_\_\_

Funding Source: \_\_\_\_\_

APPROVED FOR SUBMITTAL \_\_\_\_\_

Marketa Oliver, City Manager

**STAFF RECOMMENDATION:** Approve consent agenda on a roll call vote.

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003517 AARON HURT						
I-201502251501		EMS CLASS	75.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		EMS CLASS		001 5-160-1-6230	EDUCATION AND TRAINING	75.00
=== VENDOR TOTALS ===			75.00			
=====						
01-008011 AHLERS & COONEY, P.C.						
I-687339		LABOR EMPLOYMENT	480.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		LABOR EMPLOYMENT		001 5-610-2-6410	LABOR RELATIONS EXPENSE	480.00
=== VENDOR TOTALS ===			480.00			
=====						
01-002090 AIA CORPORATION						
I-MBA1682416		CLOTHING ALLOWANCE	111.75			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		CLOTHING ALLOWANCE		001 5-150-1-6181	ALLOWANCES - UNIFORMS	111.75
=== VENDOR TOTALS ===			111.75			
=====						
01-002890 ALADTEC INC						
I-10426		ANNUAL SUBSCRIPTION	1,495.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		ANNUAL SUBSCRIPTION		001 5-160-2-6490	CONSULTANT & PROFESSIONA	1,495.00
=== VENDOR TOTALS ===			1,495.00			
=====						
01-001648 ANDY MOGLE						
I-201502251489		DADDY DAUGHTER	115.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		DADDY DAUGHTER		001 5-440-2-6507	OPERATING SUPPLIES	115.00
I-201502251490		DADDY DAUGHTER	1,085.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		DADDY DAUGHTER		001 5-440-2-6507	OPERATING SUPPLIES	1,085.00
=== VENDOR TOTALS ===			1,200.00			



PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002346	BARCO MUNICIPAL PRODUCTS					
I-IN-214710		EQUIPMENT	271.57			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		EQUIPMENT		110 5-210-2-6417	STREET MAINTENANCE SUPPL	271.57
		=== VENDOR TOTALS ===	271.57			
=====						
01-003056	BLUE TARP FINANCIAL					
I-0793035154		SUPPLIES	94.98			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SUPPLIES		610 5-815-2-6350	OPERATIONAL EQUIPMENT RE	94.98
I-0793035155		SUPPLIES	59.99			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SUPPLIES		110 5-210-2-6507	OPERATING SUPPLIES	59.99
		=== VENDOR TOTALS ===	154.97			
=====						
01-002800	BOUND TREE MEDICAL					
I-81698816		SUPPLES	653.62			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SUPPLES		001 5-160-2-6530	MEDICAL SUPPLIES	653.62
		=== VENDOR TOTALS ===	653.62			
=====						
01-002158	BRICK GENTRY PC					
I-190329		12/29/14 - 1/2/15 LEGAL SVCS	150.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		12/29/14 - 1/2/15 LEGAL SVCS		001 5-610-2-6410	LABOR RELATIONS EXPENSE	150.00
		=== VENDOR TOTALS ===	150.00			
=====						
01-001064	CITY OF WEST DES MOINES					
I-01411		JULY, AUG, SEPT 15 WESTCOM	33,048.64			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		JULY, AUG, SEPT 15 WESTCOM		001 5-180-2-6413	PAYMENTS TO OTHER AGENCI	33,048.64
I-1497		NOV, DEC, JAN 15 WESTCOM	38,241.01			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		NOV, DEC, JAN 15 WESTCOM		001 5-180-2-6413	PAYMENTS TO OTHER AGENCI	38,241.01
I-1522		FEB 15 WESTCOM	13,907.60			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		FEB 15 WESTCOM		001 5-180-2-6413	PAYMENTS TO OTHER AGENCI	13,907.60
		=== VENDOR TOTALS ===	85,197.25			

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-005092	CONCENTRA MEDICAL CENTERS					
I-255224759		TESTING	41.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		TESTING		001 5-170-1-6220	SUBSCRIPTIONS & EDUCATIO	41.00
		=== VENDOR TOTALS ===	41.00			
=====						
01-003513	DAN SCHELLHASE					
I-201502251496		EMS CLASS	50.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		EMS CLASS		001 5-160-1-6230	EDUCATION AND TRAINING	50.00
		=== VENDOR TOTALS ===	50.00			
=====						
01-000170	DES MOINES IRON					
I-1904582692		SUPPLIES	83.07			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SUPPLIES		110 5-210-2-6507	OPERATING SUPPLIES	83.07
		=== VENDOR TOTALS ===	83.07			
=====						
01-000158	DES MOINES WATER WORKS					
I-201502271511		DMWW	2,433.92			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		DMWW		600 5-811-2-6413	PAYMENT FOR SERVICES	2,433.92
		=== VENDOR TOTALS ===	2,433.92			
=====						
01-003390	EMILY BERG					
I-201502251499		EMS CLASS	50.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		EMS CLASS		001 5-160-1-6230	EDUCATION AND TRAINING	50.00
		=== VENDOR TOTALS ===	50.00			
=====						
01-003054	EMS PROFESSIONALS INC					
I-06994		SUPPLIES	94.29			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SUPPLIES		001 5-160-2-6530	MEDICAL SUPPLIES	94.29
		=== VENDOR TOTALS ===	94.29			

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003336	EXCEL MECHANICAL CO					
I-101614		BUILDING REPAIR	624.71			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		BUILDING REPAIR		001 5-110-2-6310	BUILDING MAINTENANCE/REP	624.71
		=== VENDOR TOTALS ===	624.71			
=====						
01-000570	FAMILY MEDICINE NORWALK					
I-PAT # 17978925		PHYSICAL	313.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		PHYSICAL		112 5-150-1-6190	FIREFIGHTER PHYSICALS	313.00
		=== VENDOR TOTALS ===	313.00			
=====						
01-003321	FARMERS COOPERATIVE COMPANY					
I-0013726		SUPPLIES	87.60			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SUPPLIES		001 5-110-1-6607	DRUG DOG	87.60
		=== VENDOR TOTALS ===	87.60			
=====						
01-000988	FIRE SERVICE TRAINING BUREAU					
I-001350		STATE FIRE SCHOOL	230.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		STATE FIRE SCHOOL		001 5-150-1-6230	EDUCATION AND TRAINING	230.00
		=== VENDOR TOTALS ===	230.00			
=====						
01-000030	FREEDOM TIRE & AUTO CENTER					
I-45202		VEHICLE REPAIR	754.15			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		VEHICLE REPAIR		001 5-110-2-6332	VEHICLE REPAIR	754.15
		=== VENDOR TOTALS ===	754.15			
=====						
01-003502	HARRISON TRUCK CENTERS					
I-DM4903		REPAIR	20.86			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		REPAIR		001 5-299-2-6332	VEHICLE REPAIR	20.86
		=== VENDOR TOTALS ===	20.86			

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000378	HAWKEYE TRUCK EQUIPMENT					
I-16770		202 IHC	57,779.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		202 IHC		810 5-899-3-6727	CAPITAL EQUIPMENT	57,779.00
		=== VENDOR TOTALS ===	57,779.00			
=====						
01-005332	HYDRO KLEAN					
I-51069		SERVICES	686.80			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SERVICES		610 5-815-2-6413	PAYMENT FOR SERVICES	686.80
		=== VENDOR TOTALS ===	686.80			
=====						
01-000402	IA. DEPT.OF PUBLIC HEALTH					
I-201502251485		POOL REGISTRATION	105.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		POOL REGISTRATION		001 5-499-2-6413	PAYMENT FOR SERVICES	105.00
		=== VENDOR TOTALS ===	105.00			
=====						
01-002710	ILLINOIS FIRE STORE					
I-33576		8 STREAMLIGHT FACE CAP	69.05			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		8 STREAMLIGHT FACE CAP		001 5-150-2-6350	OPERATIONAL EQUIPMENT RE	69.05
		=== VENDOR TOTALS ===	69.05			
=====						
01-002937	INDEPENDENT PUBLIC ADVISORS LL					
I-NOR2015-4		SERIES 2015B	11,700.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SERIES 2015B		200 5-716-4-6899	BOND REGISTRATION FEE	11,700.00
		=== VENDOR TOTALS ===	11,700.00			
=====						
01-002423	INDIANOLA RECORD HERALD					
I-030115 022916		SUBSCRIPTION	16.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SUBSCRIPTION		001 5-650-1-6220	SUBSCRIPTIONS & EDUCATIO	16.00
		=== VENDOR TOTALS ===	16.00			

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000143	INDOFF INC					
I-2586270		OFFICE SUPPLIES	7.04			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		OFFICE SUPPLIES		001 5-110-2-6506	OFFICE SUPPLIES	7.04
I-2588072		SUPPLIES	344.93			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SUPPLIES		001 5-650-2-6506	OFFICE SUPPLIES	181.34
		SUPPLIES		001 5-290-2-6404	COLLECTION COSTS	130.91
		SUPPLIES		001 5-599-2-6506	OFFICE SUPPLIES	17.19
		SUPPLIES		001 5-150-2-6506	OFFICE SUPPLIES	15.49
I-2588640		SUPPLIES	189.09			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SUPPLIES		001 5-599-2-6506	OFFICE SUPPLIES	31.19
		SUPPLIES		001 5-650-2-6506	OFFICE SUPPLIES	81.18
		SUPPLIES		001 5-299-2-6506	OFFICE SUPPLIES	76.72
I-2590088		SUPPLIES	55.83			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SUPPLIES		001 5-650-2-6506	OFFICE SUPPLIES	55.83
		=== VENDOR TOTALS ===	596.89			
=====						
01-001375	IOWA ASSOCIATION OF MUNICIPAL					
I-7302		IOWA ASSOCIATION OF MUNICIPAL	751.75			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		IOWA ASSOCIATION OF MUNICIPAL		600 5-810-1-6210	ASSOCIATION DUES	751.75
		=== VENDOR TOTALS ===	751.75			
=====						
01-003319	IOWA STATE UNIVERSITY					
I-201502271510		PLANNING ZONING WORKSHOP	455.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		PLANNING ZONING WORKSHOP		001 5-599-1-6230	EDUCATION AND TRAINING	455.00
		=== VENDOR TOTALS ===	455.00			
=====						
01-002671	JAMES OIL COMPANY LLC					
I-51190		FUEL	4,463.90			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		FUEL		110 5-210-2-6333	FUEL	4,463.90
		=== VENDOR TOTALS ===	4,463.90			

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003511 JEFF SPENCER						
I-201502251495		EMS CLASS	50.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		EMS CLASS		001 5-160-1-6230	EDUCATION AND TRAINING	50.00
=== VENDOR TOTALS ===			50.00			
=====						
01-002040 JENN VETTERICK						
I-786254		JENN VETTERICK	40.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		JENN VETTERICK		001 5-160-1-6220	SUBSCRIPTIONS & EDUCATIO	40.00
I-IOWEMS002384766		REIMBURSE EMS CERT	25.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		REIMBURSE EMS CERT		001 5-160-1-6230	EDUCATION AND TRAINING	25.00
=== VENDOR TOTALS ===			65.00			
=====						
01-003520 JIM YOUNG TEAL CREEK HOMES						
I-201502271513		TEMPORARY METER DEPOSIT	100.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		TEMPORARY METER DEPOSIT		605 5-811-2-6420	REFUNDS	100.00
=== VENDOR TOTALS ===			100.00			
=====						
01-003508 JNJ RENTALS						
I-201502251484		OPER SUPPLIES	100.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		OPER SUPPLIES		001 5-440-2-6507	OPERATING SUPPLIES	100.00
=== VENDOR TOTALS ===			100.00			
=====						
01-003519 JODIE IRLMEIER						
I-201502271512		EXCEL COURSES	225.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		EXCEL COURSES		001 5-650-2-6413	PAYMENT FOR SERVICES	225.00
=== VENDOR TOTALS ===			225.00			

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001750	KELTEK INCORPORATED					
I-5538		TAHOE	3,850.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		TAHOE		810 5-899-3-6727	CAPITAL EQUIPMENT	3,850.00
		=== VENDOR TOTALS ===	3,850.00			
=====						
01-003515	KYLE BISSELL					
I-201502251498		EMS CLASS	100.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		EMS CLASS		001 5-160-1-6230	EDUCATION AND TRAINING	100.00
		=== VENDOR TOTALS ===	100.00			
=====						
01-001646	LARUE DISTRIBUTING INC					
I-270:2365469		SUPPLIES	88.98			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SUPPLIES		001 5-110-1-6240	MEETING & CONFERENCES	88.98
		=== VENDOR TOTALS ===	88.98			
=====						
01-003509	LINDSAY MORTENSON					
I-201502251493		EMS CLASS	50.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		EMS CLASS		001 5-160-1-6230	EDUCATION AND TRAINING	50.00
		=== VENDOR TOTALS ===	50.00			
=====						
01-002230	LIVING MAGAZINE					
I-201502271514		LIVING MAGAZINE	999.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		LIVING MAGAZINE		160 5-520-2-6413	PAYMENT FOR SERVICES	999.00
		=== VENDOR TOTALS ===	999.00			
=====						
01-003331	LUCINDA SPERRY					
I-201502251491		EARLY OUT ART	480.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		EARLY OUT ART		001 5-440-2-6413	PAYMENT FOR SERVICES	480.00
		=== VENDOR TOTALS ===	480.00			

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-003323 MAIN STREET MONTESSORI & MIDDLE							
I-201502251486		ADULT COMM CLASS	87.00				
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N			
		ADULT COMM CLASS		001 5-440-2-6413	PAYMENT FOR SERVICES	87.00	
=== VENDOR TOTALS ===			87.00				
=====							
01-003128 MARKETA OLIVER							
I-201502251502		REIMBURSEMENT	42.04				
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N			
		REIMBURSEMENT		001 5-610-1-6240	MEETING & CONFERENCES	42.04	
=== VENDOR TOTALS ===			42.04				
=====							
01-000427 MATHESON TRI-GAS, INC.							
I-10775398		SUPPLIES	28.50				
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N			
		SUPPLIES		110 5-210-2-6507	OPERATING SUPPLIES	28.50	
I-10817191		SUPPLIES	138.96				
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N			
		SUPPLIES		110 5-210-2-6507	OPERATING SUPPLIES	138.96	
=== VENDOR TOTALS ===			167.46				
=====							
01-000093 MENARDS							
I-515		SUPPLIES	67.53				
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N			
		SUPPLIES		600 5-810-2-6507	OPERATING SUPPLIES	67.53	
=== VENDOR TOTALS ===			67.53				
=====							
01-000644 MENARDS							
I-84414		SUPPLIES	82.51				
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N			
		SUPPLIES		600 5-810-2-6507	OPERATING SUPPLIES	82.51	
I-84492		SUPPLIES	368.95				
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N			
		SUPPLIES		610 5-815-2-6350	OPERATIONAL EQUIPMENT RE	368.95	
=== VENDOR TOTALS ===			451.46				



PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003342    MERCY COLLEGE TRAINING CENTER						
I-201502251503		EMS TRAINING	40.00			
3/05/2015	AP	DUE:    3/05/2015 DISC:    3/05/2015		1099: N		
		EMS TRAINING		001 5-160-1-6230	EDUCATION AND TRAINING	40.00
I-201502251504		EMS TRAINING	40.00			
3/05/2015	AP	DUE:    3/05/2015 DISC:    3/05/2015		1099: N		
		EMS TRAINING		001 5-160-1-6230	EDUCATION AND TRAINING	40.00
		=== VENDOR TOTALS ===	80.00			
=====						
01-005343    METRO WASTE AUTHORITY						
I-FEBRUARY 2015		COMPOST IT STICKERS	530.00			
3/05/2015	AP	DUE:    3/05/2015 DISC:    3/05/2015		1099: N		
		COMPOST IT STICKERS		001 5-290-2-6404	COLLECTION COSTS	530.00
		=== VENDOR TOTALS ===	530.00			
=====						
01-000618    MUNICIPAL SUPPLY						
I-0583301-IN		SUPPLIES	8,152.30			
3/05/2015	AP	DUE:    3/05/2015 DISC:    3/05/2015		1099: N		
		SUPPLIES		600 5-810-3-6728	CAPITAL IMPROVEMENTS	7,440.00
		SUPPLIES		600 5-810-2-6507	OPERATING SUPPLIES	712.30
I-0583379-IN		SUPPLIES	3,032.00			
3/05/2015	AP	DUE:    3/05/2015 DISC:    3/05/2015		1099: N		
		SUPPLIES		600 5-810-3-6728	CAPITAL IMPROVEMENTS	3,032.00
		=== VENDOR TOTALS ===	11,184.30			
=====						
01-000656    NORTH WARREN TOWN & COUNTY NEW						
I-01 16 2015		MINUTES 1/8/15	77.50			
3/05/2015	AP	DUE:    3/05/2015 DISC:    3/05/2015		1099: N		
		MINUTES 1/8/15		001 5-650-2-6414	PRINTING & PUBLISHING EX	77.50
I-021315		2014 FINANCIAL REPORT	106.95			
3/05/2015	AP	DUE:    3/05/2015 DISC:    3/05/2015		1099: N		
		2014 FINANCIAL REPORT		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	106.95
I-022015		MINUTES 2/5/15	86.80			
3/05/2015	AP	DUE:    3/05/2015 DISC:    3/05/2015		1099: N		
		MINUTES 2/5/15		001 5-650-2-6414	PRINTING & PUBLISHING EX	86.80
I-022015-2		STORM WATER WORKSHOP NOTICE	3.61			
3/05/2015	AP	DUE:    3/05/2015 DISC:    3/05/2015		1099: N		
		STORM WATER WORKSHOP NOTICE		001 5-650-2-6414	PRINTING & PUBLISHING EX	3.61
		=== VENDOR TOTALS ===	274.86			

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-000682 NORWALK COMMUNITY SCHOOLS							
I-201502271505		RIDER PAINT MACHINCE		7,000.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015			1099: N		
		RIDER PAINT MACHINCE			001 5-460-2-6320	GROUNDS MAINTENANCE & RE	7,000.00
=== VENDOR TOTALS ===				7,000.00			
=====							
01-003325 NORWALK HIGHSCHOOL DANCE TEAM							
I-201502251487		DADDY DAUGHTER		300.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015			1099: N		
		DADDY DAUGHTER			001 5-440-2-6507	OPERATING SUPPLIES	300.00
=== VENDOR TOTALS ===				300.00			
=====							
01-001690 OVERHEAD DOOR COMPANY							
I-58539		OVERHEAD DOOR COMPANY		1,150.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015			1099: N		
		OVERHEAD DOOR COMPANY			110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	1,150.00
=== VENDOR TOTALS ===				1,150.00			
=====							
01-003378 PHYSIO-CONTROL INC							
I-115083750		PHYSIO-CONTROL INC		378.74			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015			1099: N		
		PHYSIO-CONTROL INC			001 5-160-2-6530	MEDICAL SUPPLIES	378.74
=== VENDOR TOTALS ===				378.74			
=====							
01-000753 PLUMB SUPPLY							
I-3273790		EQUIPMENT		154.21			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015			1099: N		
		EQUIPMENT			001 5-299-2-6504	MINOR EQUIPMENT	154.21
I-3274273		EQUIP		481.53			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015			1099: N		
		EQUIP			001 5-499-2-6350	OPERATIONAL EQUIPMENT RE	481.53
=== VENDOR TOTALS ===				635.74			

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003510	ROBERT HAMILTON					
I-201502251494		EMS CLASS	50.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		EMS CLASS		001 5-160-1-6230	EDUCATION AND TRAINING	50.00
		=== VENDOR TOTALS ===	50.00			
=====						
01-003516	SHARI FIORI					
I-201502251500		EMS CLASS	50.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		EMS CLASS		001 5-160-1-6230	EDUCATION AND TRAINING	50.00
		=== VENDOR TOTALS ===	50.00			
=====						
01-001676	SHRED IT					
I-9404985829		PAYMENT FOR SERVICES	47.17			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		PAYMENT FOR SERVICES		001 5-110-2-6413	PAYMENT FOR SERVICES	47.17
		=== VENDOR TOTALS ===	47.17			
=====						
01-005848	STANDRIDGE GROUP					
I-13554		BUSINESS CARDS	70.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		DARST		001 5-150-2-6506	OFFICE SUPPLIES	20.00
		DARST		740 5-865-2-6507	OPERATING SUPPLIES	50.00
		=== VENDOR TOTALS ===	70.00			
=====						
01-003514	STEVE WARREN					
I-201502251497		EMS CLASS	50.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		EMS CLASS		001 5-160-1-6230	EDUCATION AND TRAINING	50.00
		=== VENDOR TOTALS ===	50.00			
=====						
01-002705	THE DES MOINES REGISTER					
I-030115 033115		SUBSCRIPTION	31.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		SUBSCRIPTION		001 5-650-1-6220	SUBSCRIPTIONS & EDUCATIO	31.00
		=== VENDOR TOTALS ===	31.00			

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002409 THE WRIGHT PLACE						
I-340		DADDY DAUGHERTER	100.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		DADDY DAUGHERTER		001 5-440-2-6507	OPERATING SUPPLIES	100.00
=== VENDOR TOTALS ===			100.00			
=====						
01-005630 TRUCK EQUIPMENT INC						
I-65092		REPAIR BUCKET TRUCK	311.27			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		REPAIR BUCKET TRUCK		110 5-210-2-6332	VEHICLE REPAIR	311.27
=== VENDOR TOTALS ===			311.27			
=====						
01-001660 U S POSTAL SERVICE						
I-201502271509		POSTAGE	300.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		POSTAGE		001 5-110-2-6508	POSTAGE AND SHIPPING	300.00
=== VENDOR TOTALS ===			300.00			
=====						
01-003259 UNITY POINT HEALTH DES MOINES						
I-139020		HEARTREACH LAB	835.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		HEARTREACH LAB		112 5-650-1-6180	WELLNESS PROGRAM	835.00
I-139021		HEARTREACH LAB	1,215.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		HEARTREACH LAB		112 5-650-1-6180	WELLNESS PROGRAM	1,215.00
=== VENDOR TOTALS ===			2,050.00			
=====						
01-001999 USA BLUE BOOK						
I-561348		METER WIRE	194.16			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		METER WIRE		600 5-810-2-6507	OPERATING SUPPLIES	194.16
=== VENDOR TOTALS ===			194.16			

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000694	USPCA	REGION 21				
=====						
I-201502271508		TRAINING	50.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		TRAINING		001 5-110-1-6230	EDUCATION AND TRAINING	50.00
=== VENDOR TOTALS ===			50.00			
=====						
01-000275	VAN METER &	ASSOCIATES				
=====						
I-201502271507		VAN METER & ASSOCIATES	280.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		VAN METER & ASSOCIATES		001 5-110-1-6230	EDUCATION AND TRAINING	280.00
=== VENDOR TOTALS ===			280.00			
=====						
01-001052	VEENSTRA &	KIMM INC.				
=====						
I-14260 - 6		PROFESSIONAL SERVICES	1,043.82			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		PROFESSIONAL SERVICES		613 5-815-3-6728	CAPITAL IMPROVEMENTS	1,043.82
=====						
I-14261 - 4		PROFESSIONAL SERVICES	3,464.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		PROFESSIONAL SERVICES		613 5-815-3-6728	CAPITAL IMPROVEMENTS	3,464.00
=====						
I-14270 - 4		PROFESSIONAL SERVICES	9,670.75			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		PROFESSIONAL SERVICES		325 5-430-2-6490	CONSULTANT & PROFESSIONA	9,670.75
=====						
I-14271 - 5		PROFESSIONAL SERVICES	1,792.60			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		PROFESSIONAL SERVICES		385 5-210-2-6407	ENGINEERING EXPENSE	1,792.60
=====						
I-14274 - 4		PROFESSIONAL SERVICES	241.48			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		PROFESSIONAL SERVICES		420 5-599-2-6407	ARCHITECTURE & ENGINEERI	241.48
=====						
I-14278 - 3		PROFESSIONAL SERVICES	12,924.68			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		PROFESSIONAL SERVICES		740 5-865-3-6727	CAPITAL EQUIPMENT	12,924.68
=== VENDOR TOTALS ===			29,137.33			

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003472 VILLAGIO						
I-100-2		2/20/15 CITY SCHOOL	170.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		2/20/15 CITY SCHOOL		001 5-610-1-6240	MEETING & CONFERENCES	170.00
=== VENDOR TOTALS ===			170.00			
=====						
01-001873 WARREN COUNTY FIRE/EMS ASSOC						
I-WCFEA-2015-8		DUES	30.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		DUES		001 5-160-1-6210	ASSOCIATION DUES	30.00
=== VENDOR TOTALS ===			30.00			
=====						
01-002499 WENDYS ICE CREAM SHOPPE						
I-201502251492		DADDY DAUGHTER	110.00			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		DADDY DAUGHTER		001 5-440-2-6507	OPERATING SUPPLIES	110.00
=== VENDOR TOTALS ===			110.00			
=====						
01-001153 ZIEGLER INC.						
I-PC501049577		PARTS	27.27			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		PARTS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	27.27
I-PC501049578		PARTS	22.39			
3/05/2015	AP	DUE: 3/05/2015 DISC: 3/05/2015		1099: N		
		PARTS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	22.39
=== VENDOR TOTALS ===			49.66			
=== PACKET TOTALS ===			232,732.85			

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

## \*\* T O T A L S \*\*

INVOICE TOTALS 232,732.85

DEBIT MEMO TOTALS 0.00

CREDIT MEMO TOTALS 0.00

BATCH TOTALS 232,732.85

## \*\* G/L ACCOUNT TOTALS \*\*

				=====LINE ITEM=====		=====GROUP BUDGET=====	
BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET OVER AVAILABLE BUDG
2014-2015	001-2020		ACCOUNTS PAYABLE	104,332.70-*			
	001-5-110-1-6230		EDUCATION AND TRAINING	330.00	5,000	234.35	
	001-5-110-1-6240		MEETING & CONFERENCES	88.98	2,900	644.03	
	001-5-110-1-6607		DRUG DOG	87.60	1,500	56.88	
	001-5-110-2-6310		BUILDING MAINTENANCE/REP	624.71	25,000	4,007.04	
	001-5-110-2-6332		VEHICLE REPAIR	754.15	17,500	9,650.20	
	001-5-110-2-6413		PAYMENT FOR SERVICES	47.17	15,000	10,424.33	
	001-5-110-2-6506		OFFICE SUPPLIES	7.04	4,500	2,316.10	
	001-5-110-2-6508		POSTAGE AND SHIPPING	300.00	1,300	682.72	
	001-5-150-1-6181		ALLOWANCES - UNIFORMS	111.75	5,500	1,475.47	
	001-5-150-1-6230		EDUCATION AND TRAINING	230.00	6,750	3,526.97	
	001-5-150-2-6350		OPERATIONAL EQUIPMENT RE	69.05	8,000	1,212.93	
	001-5-150-2-6506		OFFICE SUPPLIES	35.49	1,250	1,054.29	
	001-5-160-1-6210		ASSOCIATION DUES	30.00	200	120.00	
	001-5-160-1-6220		SUBSCRIPTIONS & EDUCATIO	40.00	3,550	285.00	
	001-5-160-1-6230		EDUCATION AND TRAINING	630.00	5,000	3,102.38	
	001-5-160-2-6490		CONSULTANT & PROFESSIONA	1,495.00	2,000	355.00	
	001-5-160-2-6530		MEDICAL SUPPLIES	1,126.65	27,000	6,790.73	
	001-5-170-1-6220		SUBSCRIPTIONS & EDUCATIO	41.00	300	65.25	
	001-5-180-2-6413		PAYMENTS TO OTHER AGENCI	85,197.25	127,077	11,641.64	
	001-5-290-2-6404		COLLECTION COSTS	660.91	419,000	105,707.35	
	001-5-299-2-6332		VEHICLE REPAIR	20.86	2,800	2,607.12	
	001-5-299-2-6504		MINOR EQUIPMENT	154.21	500	728.07- Y	
	001-5-299-2-6506		OFFICE SUPPLIES	76.72	500	393.78	
	001-5-440-2-6413		PAYMENT FOR SERVICES	567.00	40,000	16,012.94	
	001-5-440-2-6507		OPERATING SUPPLIES	1,810.00	30,000	14,980.42	
	001-5-460-2-6320		GROUNDS MAINTENANCE & RE	7,000.00	26,000	3,900.00	
	001-5-499-2-6350		OPERATIONAL EQUIPMENT RE	481.53	3,000	617.61	
	001-5-499-2-6413		PAYMENT FOR SERVICES	105.00	2,000	517.50	
	001-5-599-1-6230		EDUCATION AND TRAINING	455.00	2,000	2,075.01- Y	
	001-5-599-2-6506		OFFICE SUPPLIES	48.38	1,400	533.16- Y	

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

## \*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		001-5-610-1-6240	MEETING & CONFERENCES	212.04	4,000	636.37		
		001-5-610-2-6410	LABOR RELATIONS EXPENSE	630.00	1,500	870.00		
		001-5-650-1-6220	SUBSCRIPTIONS & EDUCATIO	47.00	575	25.01-	Y	
		001-5-650-2-6402	ADVERTISING & LEGAL PUBL	106.95	2,500	30.79		
		001-5-650-2-6413	PAYMENT FOR SERVICES	225.00	4,500	2,110.50		
		001-5-650-2-6414	PRINTING & PUBLISHING EX	167.91	7,000	6,395.45		
		001-5-650-2-6506	OFFICE SUPPLIES	318.35	4,500	1,463.45		
		110-2020	ACCOUNTS PAYABLE	6,556.92-*				
		110-5-210-2-6332	VEHICLE REPAIR	311.27	16,000	3,391.01		
		110-5-210-2-6333	FUEL	4,463.90	90,000	18,495.67		
		110-5-210-2-6350	OPERATIONAL EQUIPMENT RE	1,199.66	11,900	2,604.61		
		110-5-210-2-6417	STREET MAINTENANCE SUPPL	271.57	75,000	8,426.15		
		110-5-210-2-6507	OPERATING SUPPLIES	310.52	15,000	4,326.57		
		112-2020	ACCOUNTS PAYABLE	2,363.00-*				
		112-5-150-1-6190	FIREFIGHTER PHYSICALS	313.00	4,000	844.00		
		112-5-650-1-6180	WELLNESS PROGRAM	2,050.00	12,000	4,779.37		
		160-2020	ACCOUNTS PAYABLE	999.00-*				
		160-5-520-2-6413	PAYMENT FOR SERVICES	999.00	42,100	9,771.76-	Y	
		200-2020	ACCOUNTS PAYABLE	11,700.00-*				
		200-5-716-4-6899	BOND REGISTRATION FEE	11,700.00	0	11,700.00-	Y	
		325-2020	ACCOUNTS PAYABLE	9,670.75-*				
		325-5-430-2-6490	CONSULTANT & PROFESSIONA	9,670.75	0	12,068.75-	Y	
		385-2020	ACCOUNTS PAYABLE	1,792.60-*				
		385-5-210-2-6407	ENGINEERING EXPENSE	1,792.60	0	38,828.96-	Y	
		420-2020	ACCOUNTS PAYABLE	241.48-*				
		420-5-599-2-6407	ARCHITECTURE & ENGINEERI	241.48	0	493.48-	Y	
		600-2020	ACCOUNTS PAYABLE	14,714.17-*				
		600-5-810-1-6210	ASSOCIATION DUES	751.75	1,500	162.14		
		600-5-810-2-6507	OPERATING SUPPLIES	1,056.50	55,000	23,230.72		
		600-5-810-3-6728	CAPITAL IMPROVEMENTS	10,472.00	199,000	180,598.55		
		600-5-811-2-6413	PAYMENT FOR SERVICES	2,433.92	400,000	106,480.69		
		605-2020	ACCOUNTS PAYABLE	100.00-*				
		605-5-811-2-6420	REFUNDS	100.00	12,000	2,686.76		
		610-2020	ACCOUNTS PAYABLE	1,150.73-*				
		610-5-815-2-6350	OPERATIONAL EQUIPMENT RE	463.93	8,000	2,875.51		
		610-5-815-2-6413	PAYMENT FOR SERVICES	686.80	40,000	6,993.80		
		613-2020	ACCOUNTS PAYABLE	4,507.82-*				
		613-5-815-3-6728	CAPITAL IMPROVEMENTS	4,507.82	425,000	100,081.11		
		740-2020	ACCOUNTS PAYABLE	12,974.68-*				
		740-5-865-2-6507	OPERATING SUPPLIES	50.00	18,500	15,838.37		
		740-5-865-3-6727	CAPITAL EQUIPMENT	12,924.68	3,500	40,382.78-	Y	
		810-2020	ACCOUNTS PAYABLE	61,629.00-*				
		810-5-899-3-6727	CAPITAL EQUIPMENT	61,629.00	265,775	112,557.46		
		999-1300	DUE FROM 001-GENERAL FUN	104,332.70 *				
		999-1303	DUE FROM 110-ROAD USE TA	6,556.92 *				



PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

## \*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
		999-1304	DUE FROM 112-SPECIAL REV	2,363.00 *						
		999-1307	DUE FROM 160-ECONOMIC DE	999.00 *						
		999-1313	DUE FROM 200-DEBT SERVIC	11,700.00 *						
		999-1317	DUE FROM 600-WATER FUND	14,714.17 *						
		999-1320	DUE FROM 613-SEWER IMPRO	4,507.82 *						
		999-1324	DUE FROM 740-STORM WATER	12,974.68 *						
		999-1325	DUE FROM 810-EQUIP REVOL	61,629.00 *						
		999-1330	DUE FROM 605-T&A WATER D	100.00 *						
		999-1331	DUE FROM 610-SEWER FUND	1,150.73 *						
		999-1337	DUE FROM 325 - CIP LEGAC	9,670.75 *						
		999-1385	DUE FROM 385	1,792.60 *						
		999-1405	DUE FROM 420 STORM WATER	241.48 *						
			** 2014-2015 YEAR TOTALS	232,732.85						

PACKET: 03196 council 3/5/15

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

## \*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
001	3/2015	104,332.70
110	3/2015	6,556.92
112	3/2015	2,363.00
160	3/2015	999.00
200	3/2015	11,700.00
325	3/2015	9,670.75
385	3/2015	1,792.60
420	3/2015	241.48
600	3/2015	14,714.17
605	3/2015	100.00
610	3/2015	1,150.73
613	3/2015	4,507.82
740	3/2015	12,974.68
810	3/2015	61,629.00

NO ERRORS

NO WARNINGS

\*\* END OF REPORT \*\*

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

**CITY OF NORWALK, IOWA**  
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM  
PERMIT NO. 91-64-0-02  
**ANNUAL REPORT 2014**



Prepared by:

City of Norwalk  
Public Works Department  
705 North Avenue  
Norwalk, Iowa 50211  
(515)981-0228

## INTRODUCTION

The Iowa Department of Natural Resources (IDNR) issued the City of Norwalk, National Pollutant Discharge Elimination System (NPDES) Permit No. 91-64-0-02 on January 01, 2015. The EPA number for this permit is IA0078913.

The Permit outlines development of a Stormwater Pollution Prevention and Management Program which includes efforts related to the following six minimum stormwater management control measures:

- A. Public Education and Outreach on stormwater impacts
  - 1. Storm Water Education Brochure
  - 2. General Telephone Hotline Number
  - 4. Storm Water Website
  - 5. Educational Articles
  - 6. Site Design Workshop
- B. Public Involvement and Participation
  - 1. Storm Water Advisory Committee
  - 2. Public Notice Requirements
- C. Illicit Discharge Detection and Elimination
  - 1. Illicit Discharge Prohibition Ordinance
  - 2. Illicit Discharge detection and Elimination Program
- D. Construction Site Storm water Runoff Control
  - 1. Construction Site Runoff Control Ordinance
  - 2. Construction Site Review and Inspection Program
  - 3. BMP Manuel
- E. Post-Construction Storm water Runoff Control
  - 1. Post-Construction Site Runoff Control Policy Ordinance
  - 2. Site Plan Review of Post-Construction Runoff controls
  - 3. Inspection of Runoff Control Devices
  - 4. Watershed Assessment Program
- F. Pollution Prevention and Good Housekeeping
  - 1. Operation and Maintenance of MS4
  - 2. Pesticide and Fertilizer Management Program
  - 3. Training For Municipal Employees
  - 4. City Facilities Best Management Practices (BMP's)

The City of Norwalk has worked diligently to ensure successful management of the Stormwater Management Plan. These efforts have included development of a stormwater website; forming a Stormwater Advisory Committee; and development of illicit discharge, construction site runoff control, and post-construction stormwater management policies and ordinances.

In accordance with Part III of the Permit, the following is the Annual Stormwater Report of the City of Norwalk for the period from January 1, 2014 through December 31, 2014. This report summarizes the status of implementing the various control measures identified in the permit and other various activities undertaken by the City of Norwalk related to the above referenced stormwater management control measures.

**1. Status of implementing the components of the stormwater pollution prevention and management plan**

All required tasks through 2014 reporting period were either in the process of completion or completed.

**2. Status of compliance with any compliance requirement established by the Permit**

- *Part II.A.1 – Storm Water Education Brochure*

The City of Norwalk has multiple brochures available in the Development Services department in City Hall. The brochures are disseminated to parties on an as needed basis to new residents to the City as well as builders and developers. Attachment “A” to this document is a storm water management brochure developed and distributed by the City. The City amends the brochure as necessary on a yearly basis.

- *Part II.A.2 – Telephone Hotline Number*

The City of Norwalk has a stormwater hotline that can be located on the City website (515-981-0228 ext. 2406). In addition, the city also created an online violation reporting form which includes contact information of staff responsible for storm water compliance. Whenever a violation is suspected, members of the community have easy access to City staff.

- *Part II.A.4 – Storm Water Website*

The City has established a “Stormwater Management” webpage which provides educational materials as well as links to other important resources. The webpage can be found at:

<http://www.norwalk.iowa.gov/Departments/DevelopmentServices/StormwaterManagement.aspx>

- *Part II.A.5-Educational Articles (at least one article shall be developed and published each year of the permit).*

An educational article was published in the City of Norwalk’s April 2014, July 2014 and September 2014 issues of the “Norwalk Living” community-wide magazine. The article is labeled as Attachment “B”. Additional articles are developed and published throughout each reporting period.

- *Part II.A.6 – Site Design Workshop*

The next Site Design and general stormwater awareness workshop will be held on February 24, 2015. An invitation letter/E.mail was sent to all builders, developers and contractors who work within the city. Notice of the meeting was also posted at City Hall as well as published in the local weekly newspaper. See attachment “C”

- *Part II.B.1 – Establish Storm Water Advisory Committee*

The City of Norwalk’s Utility Advisory Committee acts as the community’s stormwater advisory committee. The Utility Advisory Committee agenda and minutes from the meeting in which the Committee discussed storm water issues is labeled as Attachment “D”to this document.

- Part II.B.2- Public Notice Requirements

Notice of public meeting is made to comply with all state and local Public notice requirements.

- *Part II.C.1 – Illicit Discharge Prohibition Ordinance*

The City of Norwalk approved and adopted its Illicit Discharge Prohibition Ordinance on March 16, 2006. A copy of this ordinance is provided as Attachment “E” to this document.

- *Part II.C.2 – Illicit Discharge Detection and Elimination Program*

The illicit discharge detection and elimination process is detailed within the City of Norwalk’s Illicit Discharge Ordinance. The ordinance was adopted in March of 2006. Periodic illicit discharges inspections are being implemented.

- *Part II.C.3– Storm Sewer system map*

*All Intakes and outlets have been inventoried. Attached is a new updated map. See Attachment “F”*

- *Part II.D.1 – Construction Site Runoff Control Ordinance*

The City of Norwalk approved and adopted its Construction Site Runoff Control Ordinance on January 4, 2007. A copy of this ordinance is provided as Attachment “G” to this document.

- *Part II.D.2 – Construction Site Review and Inspection Program*

The construction site review and inspection program is detailed in the City of Norwalk’s Construction Site and Erosion Control ordinance and was adopted in January of 2007. All Construction sites are inspected on a regular basis

- *Part II.D.3 – BMP Manual*

The City of Norwalk has adopted the Statewide Urban Design Standards (SUDAS) as its BMP Manual for stormwater related issues and storm water facilities design and engineering. The manual is available at City Hall and the Public Works Office as well as referenced in the Stormwater section of the Norwalk City Website.

<http://www.norwalk.iowa.gov/Departments/CommunityDevelopment/StormwaterManagementEducation.aspx>

- *Part II.E.1 – Post-Construction Site Runoff Control Policy Ordinance*

The City of Norwalk approved and adopted its Post-Construction Site Runoff Control Policy Ordinance on February 7, 2008. A copy of this ordinance is provided as Attachment “H” to this document.

- *Part II.E.2 – Site Plan Review of Post-Construction Runoff Controls*

As part of the development review and approval process, all projects approved must comply with the Post-Construction Site Runoff Control Policy Ordinance adopted on February 7, 2008

- *Part II.E.3 – Inspection of Runoff Control Devices*

Inspection of runoff control devices has been occurring since February 2008. An inspection of runoff control devices policy is currently being addressed with random, storm related, and complaint driven inspections, as well as Quarterly Inspections being done. The City has an Iowa Certified Construction Site Pollution Prevention Inspector (ICCSPPPI) who is responsible for storm water inspections and general compliance with the permit.

- *Part II.E.4 – Watershed Assessment Program (no later than February 1, 2009).*

A watershed assessment and management plan was completed for the City of Norwalk in September of 2007. Further watershed assessment and programming occurred as part of the 2013 Comprehensive Plan Update. See Attachment “I”

- *Part II.F.1 – Operation and maintenance of MS4*

The City has established a street sweeping program for all paved city streets within the corporate city limits. The City is divided up into four quadrants which are swept according to need which is determined by a windshield survey of the city. All streets are swept a minimum of two times per year on average. The street sweeper zones are illustrated in Attachment “J”.

All Storm Water Intakes are being inventoried and are cleaned at least annually. Outfalls are being monitored for signs of pollution. Construction sites are inspected for erosion control and BMP's on a regular basis. .

- *Part II.F.2 – Pesticide and Fertilizer Management Program*

The City of Norwalk provides a pesticide and fertilizer management program which provides educational materials to the general public on a variety of fertilizer, mixing, storage, and cleaning operations. The minimum amount necessary to achieve desired results are being used the City trains staff on acceptable application of fertilizer on City owned ground. The City is also continuing to explore application options of phosphorus free fertilizers to improve storm water quality. A staff employee maintains an applicators license and is responsible for all such activities. A copy of this license is provided as Attachment “K”.

- *Part II.F.3 – Training for Municipal Employees*

The City of Norwalk has provided training opportunities for those employees whom are involved with enforcement and maintenance of the MS4. On February 11, 2014, training was provided by the Iowa Storm Water Education Program for municipal employees as well as employees

from other communities in our Cluster Group. A sign in sheet from the training is provided as Attachment "L".

- *Part II.F.4 – City Facilities BMP*

The City continues to inspect all City Facilities to ensure that Best Management Practices are being observed and adhered to. Inspections of all municipal facilities were conducted in July of 2013 and corrective measures were made as necessary. Inspection documentation is shown as Attachment "M"

### **PART III. REPORTING REQUIREMENTS**

**1. *The status of implementing the components of this permit. Any modifications developed by the permittee and approved by the Department or required by the Department shall also be addressed.***

No modifications to the approved management plan were made during the reporting period.

**2. *A summary of the data, including monitoring data if it exists, that is generated within the reporting period including a narrative description of storm water quality improvements or degradation. This is not to be construed as a requirement to conduct monitoring except in cases where an illicit discharge is suspected.***

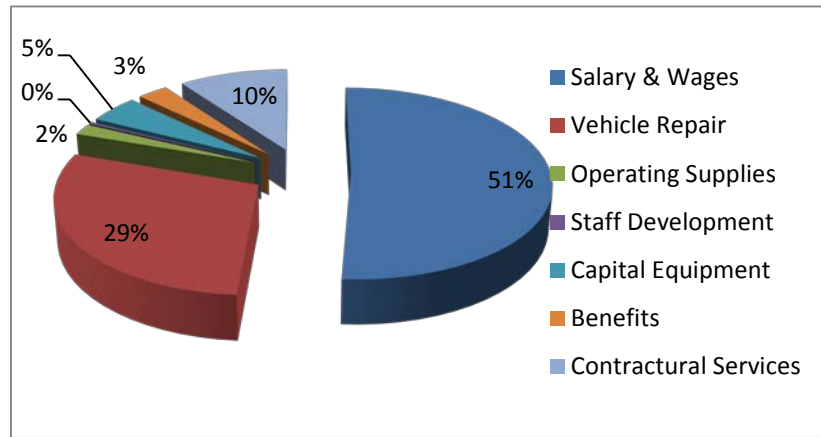
- Channel inspections for 2014 showed improvement as the year progressed in the overall condition of the drainage ways which were inspected during the 2014 reporting period.
- Material removed by sweeping operations increased slightly in 2014. Streets were swept with approximately 795 cubic yards of material disposed of.
- A concerted effort was made to remind contractors and developers of their obligation to maintain and inspect their NPDES General Permit No. 2 authorizations. All sites were inspected at least quarterly and visual inspections were done periodically with violations noted to the contractor/developer for prompt attention.

**3. *An estimate of the previous fiscal year's expenditures for implementation of the requirements of this permit and the budget for the current fiscal year.***

It is estimated that the city spent in excess of \$170,000 performing tasks associated with stormwater related items during the fiscal year 2013/2014 as outlined in the chart below. The primary expense was for employee related expenses.



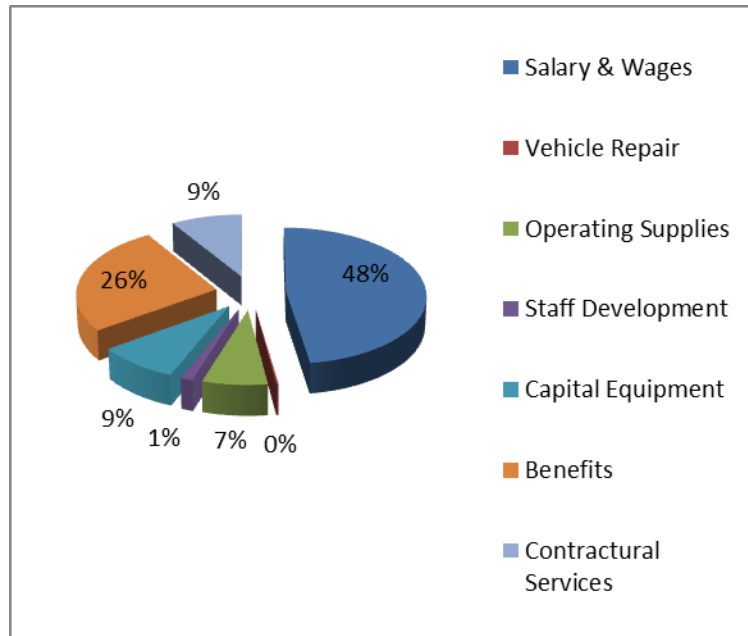
### FY 13/14



Salary & Wages	152618
Vehicle Repair	86935
Operating Supplies	5500
Staff Development	1000
Capital Equipment	14000
Benefits	8500
Contractual Services	30000
	298553

The current year's budget (FY 14/15) is somewhat similar to the previous year's budget with a majority of the expenses associated with staff time and efforts. No major capital expense, other than routine maintenance of the storm water lines was budget.

### FY 14/15



Salary & Wages	126603
Vehicle Repair	600
Operating Supplies	18500
Staff Development	3500
Capital Equipment	23500
Benefits	69445
Contractual Services	23500
	265648

**4. A summary describing the number and nature of inspections, enforcement actions, illicit discharges discovered, ordinances adopted, public education programs conducted, components of the MS4 cleaned, stream restoration activities, meetings held and any other actions taken by the permittee required by the permit during the reporting period.**

- Most of the requirements as defined in Part 2 of the Permit are addressed and detailed earlier in this report.
- Street sweeping operations were conducted from January, 2014 thru December, 2014. During this time approximately 795 cubic yards of material was removed.
- Approximately 220 inspections related to construction site erosion and sediment control were performed by the Storm Water Inspector and Building Inspections Department at single family, townhome, condo, and commercial developments requiring a building permit. A sampling of inspection documentation from random inspections and quarterly inspections has been provided as Attachment "N"
- Throughout this last year the City has been aggressively cleaning and rebuilding of intakes which are in need of repair. Approximately 14 intakes were rebuilt and most of the rest of the intakes were cleaned out with our Jet/Vac truck. The City has purchased a Sewer Camera to check sanitary lines and storm lines and has been checking lines as the weather allows.
- The City as part of a digital infrastructure mapping effort has been utilizing 2 sub-meter GPS units to conduct inspections with. The new technology has allowed the City to monitor not only the location of critical storm water infrastructure but also the conditions, date, and other pertinent and required inspection data.
- Annual training for municipal employees was provided by Iowa Storm Water Education Program on February 11, 2014 as a cluster group training with other MS4 communities in this area. The training provided City staff an opportunity to learn about new best management practices and discussed municipal facilities maintenance as it pertains to the Permit. The City also has a Best Practices DVD for any municipal employee to view at any time.
- A Foundation Drain Removal ordinance was passed and adopted in 2008 which eliminates foundation tile connection to the sanitary sewer system in areas that experienced sewer backup in spring 2008. The installation of sump pumps has been increased along with educating residents with proper ways to discharge groundwater to either the appropriate storm sewer system or a well vegetated area. 248 buildings were inspected for illegal foundation drain connections in the fourth district of this program. The City will be moving into the fifth district during the 2015 reporting period.

## **CERTIFICATION**

I certify under penalty of law that this document and all attachments were prepared under my direct supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information is, to the best of my knowledge and belief, true, accurate, and complete, I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Report prepared by:

Alan D. Waugh  
Storm Water Inspector  
City of Norwalk

RESOLUTION NO. \_\_\_\_\_

**Setting date for public hearing on Urban Renewal Plan Amendment**

WHEREAS, this City Council by resolution created the Norwalk Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives therein; and

WHEREAS, an amendment (the "Amendment") to the Plan has been prepared which would facilitate the undertaking of new urban renewal projects to be undertaken in the Urban Renewal Area consisting of: (1) using tax increment financing to support the FY' 16 Urban Renewal Administration Program; (2) using tax increment financing to support the City's Gateway Project, including the installation of promotional community signage; (3) using tax increment financing to support the installation of public infrastructure improvements related to commercial development; (4) using tax increment financing to support the construction of regional storm water management improvements; (5) using tax increment financing to support the construction of recreation trail improvements, and it is now necessary that a date be set for a public hearing on the Amendment;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Norwalk, Iowa, as follows:

Section 1. This City Council will meet at the City Council Chambers, 705 North Avenue, Norwalk, Iowa, on April 2, 2015, at 6 o'clock p.m., at which time and place it will hold a public hearing on the proposed Amendment for the Urban Renewal Area.

Section 2. The City Clerk shall publish notice of said hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation in Norwalk, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, the City Manager is hereby designated as the City's representative in connection with the consultation process which is required under that section of the urban renewal law.

Passed and approved this March 5, 2015.

---

Tom Phillips, Mayor

Attest:

---

Jodi Eddleman, Deputy City Clerk

NOTICE OF PUBLIC HEARING ON PROPOSED URBAN RENEWAL PLAN  
AMENDMENT

Notice Is Hereby Given: That at 6 o'clock p.m., at the Norwalk City Council Chambers, 705 North Avenue, Norwalk, Iowa, on April 2, 2015, the City Council of the City of Norwalk, Iowa, will hold a public hearing on the question of amending the urban renewal plan for the Norwalk Urban Renewal Area to facilitate the undertaking of new urban renewal projects in the Norwalk Urban Renewal Area consisting of: (1) using tax increment financing to support the FY' 16 Urban Renewal Administration Program; (2) using tax increment financing to support the City's Gateway Project, including the installation of promotional community signage; (3) using tax increment financing to support the installation of public infrastructure improvements related to commercial development; (4) using tax increment financing to support the construction of regional storm water management improvements; (5) using tax increment financing to support the construction of recreation trail improvements.

A copy of the amendment is on file for public inspection in the office of the City Clerk.

At said hearing any interested person may file written objections or comments and may be heard orally with respect to the subject matters of the hearing.

Marketa Oliver  
City Manager

• • • • •

On motion and vote the meeting adjourned.

\_\_\_\_\_  
Tom Phillips, Mayor

Attest:

\_\_\_\_\_  
Jodi Eddleman, Deputy City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	—	—	—
Greteman	—	—	—
Isley	—	—	—
Jackson	—	—	—
Livingston	—	—	—



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 7  
For Meeting of 3.05.2015

**ITEM TITLE:** Public Hearing and Consideration of Resolution Adopting the Annual Budget for Fiscal Year 2015-2016 and certifying the tax levy rate

**CONTACT PERSON(S):** Marketa George Oliver, City Manager

**SUMMARY EXPLANATION**


The notice for the Public Hearing was published 10 days in advance of the hearing, pursuant to the notification requirements set forth by the State.

Attached is a resolution adopting the annual budget and directing the City Clerk to make the appropriate filings required by law. A public informational meeting and Council workshop was held January 29<sup>th</sup>, 2015 and another budget discussion held at the Council meeting on February 5<sup>th</sup>, 2015. At the time this was printed, the City had not received any written or oral comments. An article will appear in the Warren Town and County news about the City's budget and the entire budget is on the City's website.

The budget provides the financial plan for all City funds and activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016. The tax levy rate is proposed to be \$15.69376 per thousand dollars of taxable valuation, which is roughly equal to the current levy of \$15.68944.

The City's overall proposed expenditures for FY 16 are \$24,285,227 due to the number of capital projects underway and proposed. The largest projects underway are the NCIS projects of Holly and Wakonda. These projects are funded with bond proceeds, the revenues from which are included in the FY 15 year end estimate. The large capital projects that have been started in FY 15 and those proposed for FY 16 are the reasons you will notice that the FY 16 expenditures are dramatically higher than both the FY 15 expenditures and the FY 16 revenues of \$18,173,651. Some of the revenues for the FY 16 expenditures have been received in FY 15, contributing to the difference between revenues and expenditures in FY 16. The remainder of the revenues being used for large purchases or projects in FY 16 are fund balances. Please note that fund balances are proposed to be used for capital purposes and not operational purposes.

The budget includes the funding necessary to support City operations, purchase capital equipment and continue or undertake capital projects. A full copy of the City's proposed budget is available at: <http://www.norwalk.iowa.gov/YourGovernment/CityFinancialInformation.aspx>.

<input checked="checked" type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Contract	<input type="checkbox"/> Other (Specify) _____
Funding Source _____			
APPROVED FOR SUBMITTAL _____			
		City Manager	

**STAFF RECOMMENDATION:** Approve resolution adopting the City's 2015-2016 Fiscal Year Budget plan, including levy rate of \$15.69376 per thousand dollars of taxable valuation (same is prior fiscal year) on a roll call vote.

RESOLUTION NO. \_\_\_\_\_

**A Resolution Adopting the Annual Budget for the Fiscal Year Ending June 30, 2016, and  
Certifying the Proposed Tax Levy Rate**

WHEREAS, State law requires the adoption of the annual budget for the fiscal year July 1, 2015 to June 30, 2016, and all conditions precedent required by State law, including public hearing requirements, have been fulfilled; and

WHEREAS, the budget funding for salaries, benefits and professional development for the 50 regular, full-time and 12 regular, part-time employees, in addition to the paid on call and seasonal employees; budgeted part-time and paid per call City employees; and

WHEREAS, the budget includes expenditures in General Fund totaling \$4,589,285, in the Special Revenue Fund totaling \$2,543,623, in TIF Special Revenues totaling \$3,809,179, in Debt Service totaling \$2,203,154, in Capital Projects totaling \$6,161,346 and in Proprietary totaling \$4,978,640 for a grand total of \$24,285,227; and

WHEREAS, the budget includes revenues in General totaling \$4,643,291, in the Special Revenues totaling \$2,192,211, in TIF Special Revenues totaling \$1,912,609, in Debt Service totaling \$2,272,182, in Capital Projects totaling \$2,755,000 and in Proprietary totaling \$4,398,358 for a grand total of \$18,173,651; and

WHEREAS, the City is engaged in large capital projects, the revenue of which has been received in a prior fiscal year with the bulk of expenditures in the FY 15 fiscal year, which is why there is a deficit between revenues and expenditures in FY 15; and

WHEREAS, the budget includes, transfers totaling \$4,593,018 which includes \$678,530 from TIF to Debt Service; \$111,711 from TIF to the Economic Development fund for activities and for operations supporting the TIF fund; \$2,195,000 from TIF to capital project funds for a variety of capital projects detailed in the capital plan; \$133,027 from Special Revenues to General Fund for support given that fund and to transfer the emergency levy collections; \$39,000 from Special Revenues to the Employee Benefits-Self Funded deductible; \$45,000 from Road Use Tax (RUT) to General Fund for support given that fund; \$1,000 from RUT to the Economic Development fund to pay for its portion of the Norwalk Living; \$62,500 from RUT to the Equipment Fund to pay for equipment; \$177,975 from debt service to the equipment fund to pay for the ambulance; \$135,000 (\$45,000 from storm water, water and wastewater) from utility funds to the General Fund for support given that fund; \$2,000 from Stormwater to Economic Development to pay for Norwalk Living magazine ads; \$108,250 from General Fund to Equipment Fund to purchase equipment; \$45,000 from General Fund to debt service; \$225,000 from Stormwater to a capital fund (interfund loan) for the library; \$300,000 from Stormwater to a capital fund for Orchard View detention facility; \$83,702 from water operational to water sinking fund; \$14,700 from Stormwater to RUT for street cleaning; \$2,000 from General Fund to Economic Development for Norwalk Living; \$53,623 from Sewer to Sewer Improvement; and \$180,000 from RUT to 50<sup>th</sup> Street bridge capital fund; and

WHEREAS, in an effort to eliminate and prevent deficit balances in some funds, year-end transfers are scheduled from RUT to the Hakes/Wright Road fund; \$654 from General Fund to City Hall capital fund; \$80,302 from Stormwater to Windflower capital fund; and \$129,850 from TIF to Regional Stormwater Detention capital fund; and

WHEREAS, the budget includes funding for equipment purchases include an air compressor, loader and snow blower for Public Works; a Building and Grounds Utility Van; upgraded storm sirens; a police vehicle and an ambulance replacement; and



WHEREAS, the budget includes funding for capital projects, including trail connections, 50<sup>th</sup> Street bridge repairs; sewer trunk connection project in the area of 50<sup>th</sup> Street and North Avenue related to the Blooming Heights project (in the year-end estimate), Norwalk Community Infrastructure Study (NCIS) projects on Holly and Wakonda (which also constructs sidewalks on Happy Hollow Drive); Colonial Parkway expansion; Cedar Street completion; Norwalk Easter Library roof repair/replacement; two regional stormwater retention/detention ponds; sump pump removal; fire hydrant replacement; water meter change outs; a major water main replacement project; storm siren upgrades, Cherry Parkway tree replacements; and an entryway sign; and

WHEREAS, the budget also includes, among other things, funding for participating in the Greater Des Moines Partnership, Norwalk Chamber of Commerce, Warren County Economic Development Commission, BRAVO, Des Moines Area Metropolitan Planning Organization, Red Rock services to assist needy residents in paying power bills, Norwalk Cemetery; and

WHEREAS, the FY 15/16 levy rate is determined to be \$15.69376 per thousand dollars of taxable valuation, rounding to \$15.69 which is the same as the levy for the past three fiscal years of \$15.69;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwalk, Iowa, that the annual budget for the fiscal year ending June 30, 2016, as set forth in the attached Budget Summary Certificate and in the detailed budget in support thereof, showing the revenue estimates and appropriate expenditures and allocations to programs and activities for the said fiscal year is adopted, and the City Clerk is hereby directed to make the filings required by law and to establish such accounts in accordance with the summary and details, as adopted.

BE IT FURTHER RESOLVED by the City Council of the City of Norwalk, Iowa, that the City Council hereby and as part of the FY 2015/2016 budget adopts the Capital Plan as set forth in the budget detail and the City of Norwalk Salary Schedule - FY 15/16 and certifies the levy rate of \$15.69376.

PASSED AND APPROVED THIS 5<sup>th</sup> DAY OF MARCH 2015.

---

Tom Phillips, Mayor

ATTEST:

---

Jodi Eddleman, Deputy City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	—	—	—
Greteman	—	—	—
Isley	—	—	—
Jackson	—	—	—
Livingston	—	—	—

## Adoption of Budget and Certification of City Taxes

91-878

FISCAL YEAR BEGINNING JULY 1, 2015 - ENDING JUNE 30, 2016

The City of: Norwalk County Name: WARREN & POLK Date Budget Adopted: \_\_\_\_\_  
 (Date) xx/xx/xx

At a meeting of the City Council, held after the public hearing as required by law, as specified above, the proposed budget was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this City. There is attached a Long Term Debt Schedule Form 703 for the debt service needs, if any.

(515) 981-0228

Telephone Number

Signature

County Auditor Date Stamp

## January 1, 2014 Property Valuations

Last Official Census

Regular

DEBT SERVICE

Ag Land

2a

326,025,888

2b

306,536,167

3a

385,050,204

3b

335,560,483

4a

2,571,279

8,945

## TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General Levy	5 2,640,810	2,482,943	43 8.10000
(384)		Non-Voted Other Permissible Levies			
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(17)	Amt Nec	Liability, property & self insurance costs	14 178,000	167,360	52 0.54597
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	452	0	465 0
(384)		Voted Other Permissible Levies			
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000	Memorial Building	16	0	54 0
12(3)	0.13500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000	City Emergency Medical District	463	0	466 0
12(20)	0.27000	Support Public Library	23	0	61 0
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
		Total General Fund Regular Levies (5 thru 24)	25 2,818,810	2,650,303	
384.1	3.00375	Ag Land	26 7,381	7,381	63 2.87056
		Total General Fund Tax Levies (25 + 26)	27 2,826,191	2,657,684	Do Not Add
		Special Revenue Levies			
384.8	0.27000	Emergency (if general fund at levy limit)	28 88,027	82,765	64 0.27000
384.6	Amt Nec	Police & Fire Retirement	29	0	0
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30 462,165	434,536	1.41757
Rules	Amt Nec	Other Employee Benefits	31 456,656	429,356	1.40067
		Total Employee Benefit Levies (29,30,31)	32 918,821	863,892	65 2.81824
		Sub Total Special Revenue Levies (28+32)	33 1,006,848	946,657	
		Valuation			
386	As Req	With Gas & Elec			
		Without Gas & Elec			
SSMID 1	(A)	(B)	34	0	66 0
SSMID 2	(A)	(B)	35	0	67 0
SSMID 3	(A)	(B)	36	0	68 0
SSMID 4	(A)	(B)	37	0	69 0
SSMID 5	(A)	(B)	555	0	565 0
SSMID 6	(A)	(B)	556	0	566 0
SSMID 7	(A)	(B)	1177	0	0
		Total SSMID	38 0	0	Do Not Add
		Total Special Revenue Levies	39 1,006,848	946,657	
384.4	Amt Nec	Debt Service Levy 76.10(6)	40 1,524,626	1,328,669	70 3.95955
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	0	71 0
		Total Property Taxes (27+39+40+41)	42 5,357,665	4,933,010	72 15.69376

## COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing
- 3) Adopted property taxes do not exceed published or posted amounts
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.

**CHECK CITY VALUATIONS**  
Taxable Valuations By Class By Levy Authority

**Commercial & Industrial Replacement Claim Estimation**

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of Norwalk

	(A) Commercial - Non-TIF	(B) Commercial - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1 Taxable	22,444,105	28,924,436	1,667,516	1,575,630
2 Assessed	28,151,719	28,924,436	2,027,865	1,575,630

**REPLACEMENT \$ FILLS TO:**

3 General Fund	\$52,463	REVENUES, LINE 18, COL (C)
4 Special Fund	\$18,739	REVENUES, LINE 18, COL (D)
5 Debt Fund	\$24,026	REVENUES, LINE 18, COL (F)
6 Capital Reserve Fund	\$0	REVENUES, LINE 18, COL (G)

\* Please input the amount of revenue being received from State of Iowa sources in the form of grants or reimbursements below. Separate the revenues by fund receiving the money. The information below will flow to REVENUES line 18.

(A) General	(B) Special Revenue	(C) TIF Sp. Revenue	(D) Debt Service	(E) Capital Projects	(F) Proprietary
Other State Grants & Reimbursements	18	\$0	\$0	\$0	

Amount of Backfill to Remove from Request	
General Fund	53,113
Special Fund	(120,838)
Debt Service	21,055
Cap Res Fund	0

Enter the totals from the lines of COLUMN A on the CERT tab before changing requests.

Line 27	GENERAL FUND	\$2,878,654	Line 33	SPECIAL FUND	\$1,025,587	Line 40	DEBT SERVICE	\$1,548,652	Line 41	CAPITAL RESERVE	\$0
		-\$2,878,654			-\$1,025,587			-\$1,548,652			\$0



## Fund Balance Worksheet for City of

## Norwalk

**(1) Annual Report FY 2014**

Beginning Fund Balance July 1 (pg 5, line 134) *	1	884,104	1,235,708	855,290	11,911	-1,546,884	0	1,440,129	3,019,886	4,460,015
Actual Revenues Except Beg Bal (pg 5, line 132) *	2	4,424,177	2,060,100	3,321,940	1,904,704	916,500	0	12,627,421	3,730,733	16,358,154
Actual Expenditures Except End Bal (pg 12, line 259) *	3	4,300,836	1,951,968	2,585,122	2,021,490	364,743	0	11,224,159	3,643,074	14,867,233
Ending Fund Balance June 30 (pg 12, line 261) *	4	1,007,445	1,343,840	1,592,108	-104,875	-995,127	0	2,843,391	3,107,545	5,950,936

**(2) Re-Estimated FY 2015**

Beginning Fund Balance	5	1,007,445	1,343,840	1,592,108	-104,875	-995,127	0	2,843,391	3,107,545	5,950,936
Re-Est Revenues	6	4,276,734	2,497,009	2,545,000	1,714,214	4,203,800	0	15,236,757	4,209,632	19,446,389
Re-Est Expenditures	7	4,323,845	2,361,554	1,882,670	1,839,756	1,047,100	0	11,454,925	4,315,736	15,770,661
Ending Fund Balance	8	960,334	1,479,295	2,254,438	-230,417	2,161,573	0	6,625,223	3,001,441	9,626,664

**(3) Budget FY 2016**

Beginning Fund Balance	9	960,334	1,479,295	2,254,438	-230,417	2,161,573	0	6,625,223	3,001,441	9,626,664
Revenues	10	4,643,291	2,192,211	1,912,609	2,272,182	2,755,000	0	13,775,293	4,398,358	18,173,651
Expenditures	11	4,589,285	2,543,623	3,809,179	2,203,154	6,161,346	0	19,306,587	4,978,640	24,285,227
Ending Fund Balance	12	1,014,340	1,127,883	357,868	-161,389	-1,244,773	0	1,093,929	2,421,159	3,515,088

\* The figures in section (1) are taken from FORM F-56(IA-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30.

\*\* The remaining two sections are filled in by the software once ALL worksheets are completed.

2014



## CITY OF Norwalk

Department of Management

## RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

## RE-ESTIMATED Fiscal Year Ending 2015

## Fiscal Years

GOVERNMENT ACTIVITIES		GENERAL (C)	SPECIAL REVENUE (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2015 (J)	ACTUAL 2014 (K)
<b>PUBLIC SAFETY</b>										
Police Department/Crime Prevention	1	1,253,528	379,244						1,632,772	1,838,247
Jail	2								0	0
Emergency Management	3								0	1,122
Flood Control	4								0	0
Fire Department	5	219,187	85,889						305,076	321,360
Ambulance	6	316,508	112,056						428,564	430,490
Building Inspections	7	109,647	30,235						139,882	193,563
Miscellaneous Protective Services	8								0	0
Animal Control	9	2,176							2,176	1,555
Other Public Safety	10	130,000							130,000	0
TOTAL (lines 1 - 10)	11	2,031,046	607,424	0			0		2,638,470	2,786,337
<b>PUBLIC WORKS</b>										
Roads, Bridges, & Sidewalks	12		734,674						734,674	738,354
Parking - Meter and Off-Street	13								0	0
Street Lighting	14		112,000						112,000	120,343
Traffic Control and Safety	15		750						750	0
Snow Removal	16		51,000						51,000	38,870
Highway Engineering	17								0	0
Street Cleaning	18		12,500						12,500	3,022
Airport	19								0	0
Garbage (if not Enterprise)	20	460,080	5,798						465,878	416,614
Other Public Works (if not Enterprise)	21	64,427	9,891						74,318	97,255
TOTAL (lines 12 - 21)	22	524,507	926,613	0			0		1,451,120	1,414,458
<b>HEALTH &amp; SOCIAL SERVICES</b>										
Welfare Assistance	23	9,476							9,476	9,464
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29								0	0
TOTAL (lines 23 - 29)	30	9,476	0	0			0		9,476	9,464
<b>CULTURE &amp; RECREATION</b>										
Library Services	31	408,653	87,491						496,144	429,393
Museum, Band and Theater	32								0	0
Parks	33	108,468	16,905						125,373	98,496
Recreation	34	174,077	18,162						192,239	181,787
Cemetery	35								0	0
Community Center, Zoo, & Marina	36	163,014	22,443						185,457	167,629
Other Culture and Recreation	37	145,565	24,412						169,977	169,882
TOTAL (lines 31 - 37)	38	999,777	169,413	0			0		1,169,190	1,047,187



# RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

## RE-ESTIMATED Fiscal Year Ending 2015

Fiscal Years

GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	RE-ESTIMATED	ACTUAL
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	2015 (J)	2014 (K)
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>										
Community Beautification	39								0	0
Economic Development	40		130,743	858,092					988,835	90,099
Housing and Urban Renewal	41								0	0
Planning & Zoning	42	201,583	27,431						229,014	0
Other Com & Econ Development	43								0	1,642,016
TOTAL (lines 39 - 44)	45	201,583	158,174	858,092			0		1,217,849	1,732,115
<b>GENERAL GOVERNMENT</b>										
Mayor, Council, & City Manager	46	56,541	7,338						63,879	75,359
Clerk, Treasurer, & Finance Adm.	47	202,835	16,588						219,423	237,670
Elections	48								0	5,309
Legal Services & City Attorney	49	22,000							22,000	30,905
City Hall & General Buildings	50	137,076	41,315						178,391	213,728
Tort Liability	51								0	32,489
Other General Government	52	78,100	37,020						115,120	83,022
TOTAL (lines 46 - 52)	53	496,552	102,261	0			0		598,813	678,482
<b>DEBT SERVICE</b>										
Gov Capital Projects	54				1,839,756				1,839,756	2,021,490
TIF Capital Projects	55					1,047,100			1,047,100	364,743
TOTAL CAPITAL PROJECTS	56					1,047,100			1,047,100	364,743
TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	58	4,262,941	1,963,885	858,092	1,839,756	1,047,100	0		9,971,774	10,054,276
<b>BUSINESS TYPE ACTIVITIES</b>										
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>										
Water Utility	59							990,312	990,312	1,141,881
Sewer Utility	60							1,408,632	1,408,632	472,895
Electric Utility	61							0	0	0
Gas Utility	62							0	0	0
Airport	63							0	0	0
Landfill/Garbage	64							0	0	0
Transfer Station	65							0	0	0
Cable TV, Internet & Telephone	66							0	0	0
Housing Authority	67							0	0	0
Stormwater Utility	68							0	0	0
Other Business Type (city hosp., ISF, parking, etc.)	69							229,148	229,148	183,937
Enterprise DEBT SERVICE	70							215,775	215,775	429,234
Enterprise CAPITAL PROJECTS	71							375,884	375,884	1,230,634
Enterprise TIF CAPITAL PROJECTS	72							792,516	792,516	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 56 - 68)	73							4,012,267	4,012,267	3,438,581
TOTAL ALL EXPENDITURES (lines 58+74)	74	4,262,941	1,963,885	858,092	1,839,756	1,047,100	0	4,012,267	13,984,041	13,492,857
Regular Transfers Out	75	60,904	397,669					303,469	762,042	336,898
General TIF Loan Transfers Out	76			1,024,578					1,024,578	1,037,478
Total ALL Transfers Out	77	60,904	397,669	1,024,578	0	0	0	303,469	1,786,620	1,374,376
Total Expenditures and Other Fin Uses (lines 73+74)	78	4,323,845	2,361,554	1,882,670	1,839,756	1,047,100	0	4,315,736	15,770,661	14,867,233
Ending Fund Balance June 30	79	960,334	1,479,295	2,254,438	-230,417	2,161,573	0	3,001,441	9,626,664	5,950,936

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.



## CITY OF

Norwalk

Department of Management

## RE-ESTIMATED REVENUES DETAIL

RE-ESTIMATED Fiscal Year Ending 2015

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2015 (J)	ACTUAL 2014 (K)
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>										
Taxes Levied on Property	1	2,307,024	1,160,316		877,940	0			4,345,280	4,255,483
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	2,307,024	1,160,316		877,940	0			4,345,280	4,255,483
Delinquent Property Taxes	4								0	0
TIF Revenues	5			2,545,000					2,545,000	2,491,735
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6	167,773	84,608		49,156				301,537	293,253
Utility franchise tax (Iowa Code Chapter 364.2)	7								0	0
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	0
Hotel/Motel Taxes	11								0	0
Other Local Option Taxes	12								0	0
Subtotal - Other City Taxes (lines 6 thru 12)	13	167,773	84,608		49,156	0			301,537	293,253
Licenses & Permits	14	270,482							270,482	316,861
Use of Money & Property	15	91,619	292					4,001	95,912	101,007
Intergovernmental:										
Federal Grants & Reimbursements	16								0	0
Road Use Taxes	17		886,755						886,755	893,192
Other State Grants & Reimbursements	18								0	4,940
Local Grants & Reimbursements	19	88,250							88,250	89,979
Subtotal - Intergovernmental (lines 16 thru 19)	20	88,250	886,755	0	0	0		0	975,005	988,111
Charges for Fees & Service:										
Water Utility	21							1,482,139	1,482,139	1,276,466
Sewer Utility	22							1,617,060	1,617,060	1,604,259
Electric Utility	23							0	0	0
Gas Utility	24							0	0	0
Parking	25							0	0	0
Airport	26							0	0	0
Landfill/Garbage	27							0	0	0
Hospital	28							0	0	453,721
Transit	29							0	0	0
Cable TV, Internet & Telephone	30							0	0	0
Housing Authority	31							0	0	0
Stop Water Utility	32							0	0	0
Other Fees & Charges for Service	33	830,676						345,650	345,650	345,569
Subtotal - Charges for Service (lines 21 thru 33)	34	830,676	0		0	0		3,444,849	4,275,525	4,243,350
Special Assessments	35							0	0	4,104,365
Miscellaneous	36	205,621	154,320		7,608			35,233	402,782	1,733,158
Other Financing Sources:										
Regular Operating Transfers In	37	286,351	95,500			84,999		295,192	762,042	336,998
General TIF Loan Transfers In	38		115,218		779,510	129,850		1,024,578	1,037,478	
Subtotal ALL Operating Transfers In	39	286,351	210,718	0	779,510	214,849	0	295,192	1,786,620	1,374,376
Proceeds of Debt (Excluding TIF Internal Borrowing)	40					3,988,951		425,000	4,413,951	0
Proceeds of Capital Asset Sales	41	28,988						5,357	34,295	699,805
Subtotal-Other Financing Sources (lines 36 thru 39)	42	315,289	210,718	0	779,510	4,203,800	0	725,549	6,234,866	2,074,181
Total Revenues except for beginning fund balance				2,545,000						
(lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43	4,276,734	2,497,009		1,714,214	4,203,800	0	4,209,632	19,446,389	16,358,154
Beginning Fund Balance July 1	44	1,007,445	1,343,840	1,592,108	-104,875	-995,127	0	3,107,545	5,990,936	4,480,015
TOTAL REVENUES & BEGIN BALANCE (lines 41-42)	45	5,284,179	3,840,849	4,137,108	1,609,339	3,208,673	0	7,317,177	25,397,325	20,818,169



## EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2016

Fiscal Years

GOVERNMENT ACTIVITIES		GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2016 (J)	RE-ESTIMATED 2015 (K)	ACTUAL 2014 (L)
<b>PUBLIC SAFETY</b>											
Police Department/Crime Prevention	1	1,293,275	402,975						1,696,250	1,632,772	1,838,247
Jail	2								0	0	0
Emergency Management	3								0	0	1,122
Flood Control	4								0	0	0
Fire Department	5	217,638	90,435						308,073	305,076	321,360
Ambulance	6	361,322	150,089						511,411	428,564	430,490
Building Inspections	7	111,214	35,056						146,270	139,882	193,563
Miscellaneous Protective Services	8								0	0	0
Animal Control	9	2,175							2,175	2,176	1,555
Other Public Safety	10	226,000							226,000	130,000	0
<b>TOTAL (lines 1 - 10)</b>	11	<b>2,211,624</b>	<b>678,555</b>				0		<b>2,890,179</b>	<b>2,638,470</b>	<b>2,786,337</b>
<b>PUBLIC WORKS</b>											
Roads, Bridges, & Sidewalks	12		734,943						734,943	734,674	738,354
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14		124,900						124,900	112,000	120,343
Traffic Control and Safety	15		900						900	750	0
Snow Removal	16		54,000						54,000	51,000	38,870
Highway Engineering	17								0	0	0
Street Cleaning	18		14,700						14,700	12,500	3,022
Airport	19								0	0	0
Garbage	20	470,992	6,630						477,622	465,878	416,614
Other Public Works	21	63,310	10,284						73,594	74,318	97,255
<b>TOTAL (lines 12 - 21)</b>	22	<b>534,302</b>	<b>946,357</b>				0		<b>1,480,659</b>	<b>1,451,120</b>	<b>1,414,458</b>
<b>HEALTH &amp; SOCIAL SERVICES</b>											
Welfare Assistance	23								10,438	9,476	9,464
City Hospital	24	10,438							0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29								0	0	0
<b>TOTAL (lines 23 - 29)</b>	30	<b>10,438</b>	<b>0</b>				0		<b>10,438</b>	<b>9,476</b>	<b>9,464</b>
<b>CULTURE &amp; RECREATION</b>											
Library Services	31								506,347	496,144	429,393
Museum, Band and Theater	32	415,985	90,362						0	0	0
Parks	33	95,726	17,675						113,401	125,373	98,496
Recreation	34	174,681	18,613						193,294	192,239	181,787
Cemetery	35								0	0	0
Community Center, Zoo, & Marina	36	173,881	23,270						197,151	185,457	167,629
Other Culture and Recreation	37	141,910	26,649						168,559	169,977	169,882
<b>TOTAL (lines 31 - 37)</b>	38	<b>1,002,183</b>	<b>176,569</b>				0		<b>1,178,752</b>	<b>1,169,190</b>	<b>1,047,187</b>



## EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2016

Fiscal Years

		GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2016 (J)	RE-ESTIMATED 2015 (K)	ACTUAL 2014 (L)
<b>GOVERNMENT ACTIVITIES CONT.</b>											
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>											
Community Beautification	39								0		0
Economic Development	40		125,846	823,938					949,784	988,835	90,099
Housing and Urban Renewal	41								0	0	0
Planning & Zoning	42	137,179	34,749						171,928	229,014	0
Other Com & Econ Development	43								0	0	1,642,016
TOTAL (lines 39 - 44)	45	137,179	160,595	823,938			0		1,121,712	1,217,849	1,732,115
<b>GENERAL GOVERNMENT</b>											
Mayor, Council, & City Manager	46	47,942	8,717						56,659	63,879	75,359
Clerk, Treasurer, & Finance Adm.	47	213,090	19,321						232,411	219,423	237,670
Elections	48	6,000							6,000	0	5,309
Legal Services & City Attorney	49	30,000							30,000	22,000	30,905
City Hall & General Buildings	50	146,277	53,982						200,259	178,391	213,728
Tort Liability	51								0	0	32,489
Other General Government	52	95,000	39,000						134,000	115,120	83,022
TOTAL (lines 46 - 52)	53	538,309	121,020	0			0		659,329	598,813	678,482
<b>DEBT SERVICE</b>											
Gov Capital Projects	54				2,025,179				2,025,179	1,839,756	2,021,490
TIF Capital Projects	55					6,161,346			6,161,346	1,047,100	364,743
TOTAL CAPITAL PROJECTS	57	0	0	0		6,161,346	0		6,161,346	1,047,100	364,743
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58	4,434,035	2,083,096	823,938	2,025,179	6,161,346	0		15,527,594	9,971,774	10,054,276
<b>BUSINESS TYPE ACTIVITIES</b>											
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>											
Water Utility	59							1,081,445	1,081,445	990,312	1,141,881
Sewer Utility	60							1,795,932	1,795,932	1,408,632	472,895
Electric Utility	61								0	0	0
Gas Utility	62								0	0	0
Airport	63								0	0	0
Landfill/Garbage	64								0	0	0
Transfer Station	65								0	0	0
Cable TV, Internet & Telephone	66								0	0	0
Housing Authority	67								0	0	0
Storm Water Utility	68								0	0	0
Other Business Type (city hosp., ISF, parking, etc.)	69							196,314	196,314	229,148	163,937
Enterprise DEBT SERVICE	70							348,725	348,725	215,775	429,234
Enterprise CAPITAL PROJECTS	71							320,543	320,543	375,884	1,230,634
Enterprise TIF CAPITAL PROJECTS	72							421,656	421,656	792,516	0
TOTAL Business Type Expenditures (lines 59 - 73)	73							4,164,615	4,164,615	4,012,267	3,438,581
TOTAL ALL EXPENDITURES (lines 58+74)	74	4,434,035	2,083,096	823,938	2,025,179	6,161,346	0	4,164,615	19,692,209	13,984,041	13,492,857
Regular Transfers Out	75	155,250	460,527		177,975			814,025	1,607,777	762,042	336,898
General TIF Loan / Repayment	76			2,985,241					2,985,241	1,024,578	1,037,478
TOTAL ALL Transfers Out	77	155,250	460,527	2,985,241	177,975	0	0	814,025	4,593,018	1,786,620	1,374,376
Total Expenditures & Fund Transfers Out (lines 75+78)	78	4,589,285	2,543,623	3,809,179	2,203,154	6,161,346	0	4,978,640	24,285,227	15,770,661	14,867,233
Ending Fund Balance June 30	79	1,014,340	1,127,883	357,868	-161,389	-1,244,773	0	2,421,159	3,515,088	9,626,664	5,950,936

\* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.



## CITY OF

## Norwalk

Department of Management

The last two columns will fill in once  
the Re-Est forms are completed

# REVENUES DETAIL

## Fiscal Year Ending 2016

### Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2016 (J)	RE-ESTIMATED 2015 (K)	ACTUAL 2014 (L)
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>											
1	Taxes Levied on Property	2,657,684	946,657		1,328,669				4,933,010	4,345,280	4,255,483
2	Less: Uncollected Property Taxes - Levy Year										
3	Net Current Property Taxes (line 1 minus line 2)	2,657,684	946,657		1,328,669				4,933,010	4,345,280	4,255,483
4	Delinquent Property Taxes										
5	TIF Revenues			1,912,609					1,912,609	2,545,000	2,491,735
Other City Taxes:											
6	Utility Tax Replacement Excise Taxes	168,507	60,191		195,957				424,655	301,537	293,253
7	Utility franchise tax (Iowa Code Chapter 364.2)	27,000							27,000		
8	Parimutuel wager tax										
9	Gaming wager tax										
10	Mobile Home Taxes										
11	Hotel/Motel Taxes										
12	Other Local Option Taxes										
13	Subtotal - Other City Taxes (lines 6 thru 12)	195,507	60,191		195,957				451,655	301,537	293,253
14	Licenses & Permits	169,300							169,300	270,482	316,861
15	Use of Money & Property	91,782	5,000					2,400	99,182	95,912	101,007
Intergovernmental:											
16	Federal Grants & Reimbursements										
17	Road Use Taxes		886,775						886,775	886,755	893,192
18	Other State Grants & Reimbursements	52,463	18,739		24,026				95,228		4,940
19	Local Grants & Reimbursements	85,500							85,500	88,250	89,979
20	Subtotal - Intergovernmental (lines 16 thru 19)	137,963	905,514		24,026				1,067,503	975,005	988,111
Charges for Fees & Service:											
21	Water Utility							1,532,100	1,532,100	1,482,139	1,276,466
22	Sewer Utility							1,647,158	1,647,158	1,617,060	1,604,259
23	Electric Utility										
24	Gas Utility										
25	Parking										
26	Airport										
27	Landfill/Garbage	460,000							460,000		
28	Hospital										
29	Transit										
30	Cable TV, Internet & Telephone										
31	Housing Authority										
32	Storm Water Utility										
33	Other Fees & Charges for Service	411,934						347,100	347,100	345,650	345,569
34	Subtotal - Charges for Service (lines 21 thru 33)	871,934	0		0		0	3,526,358	4,398,292	4,275,525	4,104,365
35	Special Assessments										
36	Miscellaneous	206,094	104,438					238,550	549,082	402,782	1,733,158
Other Financing Sources:											
37	Regular Operating Transfers In	313,027	58,700		45,000	560,000		631,050	1,607,777	762,042	336,898
38	Internal TIF Loan Transfers In		111,711		678,530	2,195,000			2,985,241	1,024,578	1,037,478
39	Subtotal ALL Operating Transfers In	313,027	170,411		723,530	2,755,000		631,050	4,593,018	1,786,620	1,374,376
40	Proceeds of Debt (Excluding TIF Internal Borrowing)										
41	Proceeds of Capital Asset Sales										
42	Subtotal-Other Financing Sources (lines 36 thru 40)	313,027	170,411		723,530	2,755,000		631,050	4,593,018	6,234,866	2,074,181
43	Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	4,643,291	2,192,211	1,912,609	2,272,182	2,755,000		4,398,358	18,173,651	19,446,389	16,358,154
44	Beginning Fund Balance July 1	980,334	1,479,295	2,254,438	-230,417	2,161,573		3,001,441	9,626,664	5,950,936	4,460,015
45	TOTAL REVENUES & BEGIN BALANCE (lines 42+43)	5,603,625	3,671,506	4,167,047	2,041,765	4,916,573		7,399,799	27,800,315	25,397,325	20,818,169



## CITY OF

## Norwalk

Department of Management

ADOPTED BUDGET SUMMARY  
YEAR ENDED JUNE 30, 2016

## Fiscal Years

(A)	(B)	GENERAL REVENUES (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2016 (J)	RE-ESTIMATED 2015 (K)	ACTUAL 2014 (L)
Revenues & Other Financing Sources											
Taxes Levied on Property	1	2,657,684	946,657		1,328,669	0	0		4,933,010	4,345,280	4,255,483
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0	0		0	0	0
Net Current Property Taxes	3	2,657,684	946,657		1,328,669	0	0		4,933,010	4,345,280	4,255,483
Delinquent Property Taxes	4	0	0		0	0	0		0	0	0
TIF Revenues	5			1,912,609					1,912,609	2,545,000	2,491,735
Other City Taxes	6	195,507	60,191		195,957	0			451,655	301,537	293,253
Licenses & Permits	7	169,300	0						169,300	270,482	316,861
Use of Money and Property	8	91,782	5,000	0	0	0	0	2,400	99,182	95,912	101,007
Intergovernmental	9	137,963	905,514	0	24,026	0			1,067,503	975,005	988,111
Charges for Fees & Service	10	871,934	0		0	0		3,526,358	4,398,292	4,275,525	4,104,365
Special Assessments	11	0	0		0	0		0	0	0	0
Miscellaneous	12	206,094	104,438		0	0		238,550	549,082	402,782	1,733,158
Sub-Total Revenues	13	4,330,264	2,021,800	1,912,609	1,548,652	0	0	3,767,308	13,580,633	13,211,523	14,283,973
Other Financing Sources:											
Total Transfers In	14	313,027	170,411	0	723,530	2,755,000	0	631,050	4,593,018	1,786,620	1,374,376
Proceeds of Debt	15	0	0	0	0	0		0	0	4,413,951	0
Proceeds of Capital Asset Sales	16	0	0	0	0	0		0	0	34,295	699,805
Total Revenues and Other Sources	17	4,643,291	2,192,211	1,912,609	2,272,182	2,755,000	0	4,398,358	18,173,651	19,446,389	16,358,154
Expenditures & Other Financing Uses											
Public Safety	18	2,211,624	678,555	0			0		2,890,179	2,638,470	2,786,337
Public Works	19	534,302	946,357	0			0		1,480,659	1,451,120	1,414,458
Health and Social Services	20	10,438	0	0			0		10,438	9,476	9,464
Culture and Recreation	21	1,002,183	176,569	0			0		1,178,752	1,169,190	1,047,187
Community and Economic Development	22	137,179	160,595	823,938			0		1,121,712	1,217,849	1,732,115
General Government	23	538,309	121,020	0			0		659,329	598,813	678,482
Debt Service	24	0	0	0	2,025,179		0		2,025,179	1,839,756	2,021,490
Capital Projects	25	0	0	0		6,161,346	0		6,161,346	1,047,100	364,743
Total Government Activities Expenditures	26	4,434,035	2,083,096	823,938	2,025,179	6,161,346	0		15,527,594	9,971,774	10,054,276
Business Type Proprietary: Enterprise & ISF	27								4,164,615	4,012,267	3,438,581
Total Gov & Bus Type Expenditures	28	4,434,035	2,083,096	823,938	2,025,179	6,161,346	0		19,692,209	13,984,041	13,492,857
Total Transfers Out	29	155,250	460,527	2,985,241	177,975	0	0	814,025	4,593,018	1,786,620	1,374,376
Total ALL Expenditures/Transfers Out	30	4,589,285	2,543,623	3,809,179	2,203,154	6,161,346	0	4,978,640	24,285,227	15,770,661	14,867,233
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31										
	32	54,006	-351,412	-1,896,570	69,028	-3,406,346	0	-580,282	-6,111,576	3,675,728	1,490,921
Beginning Fund Balance July 1	33	960,334	1,479,295	2,254,438	-230,417	2,161,573	0	3,001,441	9,626,664	5,950,936	4,460,015
Ending Fund Balance June 30	34	1,014,340	1,127,883	357,868	-161,389	-1,244,773	0	2,421,159	3,515,088	9,626,664	5,950,936



LONG TERM DEBT SCHEDULE  
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

City Name: Norwalk

Fiscal Year  
2016

	Project Name (A)	Amount of Issue (B)	Date Certified to County Auditor (C)	Principal Due FY 2016 (D)	Interest Due FY 2016 +(E)	Bond Reg/Other Fees Due FY 2016 +(F)	Total Obligation Due FY 2016 =(G)	Paid from Funds OTHER THAN Current Year Property Taxes -(H)	Amount Paid by Current Year Debt Service Levy =(I)
(1)	DIS BACKFILL REVENUE								0
(2)	2008A (equipment purchases)	780,000	09.15.2008	95,000	10,928		106,428	0	106,428
(3)	2010A	4,685,000	08.05.2010	190,000	120,470		310,470	310,470	500
(4)	2010B	5,320,000	08.05.2010	305,000	148,363		453,363		453,363
(5)	2010D	1,475,000	09.16.2010	60,000	38,060		98,060	98,060	500
(6)	2012A	1,095,000	03.15.12	120,000	13,930		134,430		134,430
(7)	2012B-TIF	1,770,000	03.15.12	250,000	18,000		268,500	268,000	500
(8)	2012B-GO	1,050,000	03.15.12	210,000	17,760		228,260		228,260
(9)	2015A	3,950,000	01.08.2015	135,000	138,952		274,452		274,452
(10)	2015B (refunded 2007A)	945,000	03.05.2015	125,000	21,716		147,216		147,216
(11)	Water Revenue Bonds	1,175,000	2000	70,000	13,202		83,702	83,702	0
(12)	GMAC		06.12.1998	15,300	6,124		21,924	21,424	500
(13)	City-State Bank - Ambulance loan	170,000	02.15.15	170,000	5,477	2,500	177,977	0	177,977
(14)							0		0
(15)							0		0
(16)							0		0
(17)							0		0
(18)							0		0
(19)							0		0
(20)							0		0
(21)							0		0
(22)							0		0
(23)							0		0
(24)							0		0
(25)							0		0
(26)							0		0
(27)							0		0
(28)							0		0
(29)							0		0
(30)							0		0
TOTALS								781,656	1,524,626

# NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2015 - ENDING JUNE 30, 2016

City of Norwalk, Iowa

The City Council will conduct a public hearing on the proposed Budget at 705 North Avenue  
on 03/05/2015 at 6:00 p.m.  
(Date) xx/xx/xx (hour)

The Budget Estimate Summary of proposed receipts and expenditures is shown below.  
Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor,  
City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property . . . . . \$ 15.69376

The estimated tax levy rate per \$1000 valuation on Agricultural land is . . . . . \$ 2.87056

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part  
of the proposed budget.

515.981.0228  
phone number

Marketa George Oliver  
City Clerk/Finance Officer's NAME

		Budget FY 2016	Re-estimated FY 2015	Actual FY 2014
		(a)	(b)	(c)
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	4,933,010	4,345,280	4,255,483
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	<b>3</b>	<b>4,933,010</b>	<b>4,345,280</b>	<b>4,255,483</b>
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	1,912,609	2,545,000	2,491,735
Other City Taxes	6	451,655	301,537	293,253
Licenses & Permits	7	169,300	270,482	316,861
Use of Money and Property	8	99,182	95,912	101,007
Intergovernmental	9	1,067,503	975,005	988,111
Charges for Fees & Service	10	4,398,292	4,275,525	4,104,365
Special Assessments	11	0	0	0
Miscellaneous	12	549,082	402,782	1,733,158
Other Financing Sources	13	0	4,448,246	699,805
Transfers In	14	4,593,018	1,786,620	1,374,376
<b>Total Revenues and Other Sources</b>	<b>15</b>	<b>18,173,651</b>	<b>19,446,389</b>	<b>16,358,154</b>
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	2,890,179	2,638,470	2,786,337
Public Works	17	1,480,659	1,451,120	1,414,458
Health and Social Services	18	10,438	9,476	9,464
Culture and Recreation	19	1,178,752	1,169,190	1,047,187
Community and Economic Development	20	1,121,712	1,217,849	1,732,115
General Government	21	659,329	598,813	678,482
Debt Service	22	2,025,179	1,839,756	2,021,490
Capital Projects	23	6,161,346	1,047,100	364,743
<b>Total Government Activities Expenditures</b>	<b>24</b>	<b>15,527,594</b>	<b>9,971,774</b>	<b>10,054,276</b>
Business Type / Enterprises	25	4,164,615	4,012,267	3,438,581
<b>Total ALL Expenditures</b>	<b>26</b>	<b>19,692,209</b>	<b>13,984,041</b>	<b>13,492,857</b>
Transfers Out	27	4,593,018	1,786,620	1,374,376
<b>Total ALL Expenditures/Transfers Out</b>	<b>28</b>	<b>24,285,227</b>	<b>15,770,661</b>	<b>14,867,233</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>-6,111,576</b>	<b>3,675,728</b>	<b>1,490,921</b>
Beginning Fund Balance July 1	30	9,626,664	5,950,936	4,460,015
Ending Fund Balance June 30	31	3,515,088	9,626,664	5,950,936

**PROPOSED CITY OF NORWALK SALARY SCHEDULE- FY 15/16**

<b>POLICE</b>	<b>#</b>	<b>Actual 01/01/2015</b>	<b>Proposed 07/01/2015</b>	<b>Proposed 01/01/2016</b>
Patrol Officers*	9	\$ 62,525	\$50,024 to \$62,525	\$51,022 to \$63,773
Sergeants	2	\$ 73,327	\$73,327 to \$74,793	\$73,327 to \$74,793
Assistant Chief	1	\$ 77,162	\$77,162 to \$78,705	\$77,162 to \$78,705
Chief	1	\$ 90,640	\$ 92,453	\$ 92,453
Administrative**	1	\$ 47,717	\$38,760 to \$48,075	\$38,760 to \$48,075

NOTE: SRO is flat \$6k over salary step. K9 is \$75 monthly over salary step

<b>PUBLIC WORKS</b>				
Public Worker II & Mechanic *	9	\$ 50,606	\$35,963 to \$51,376	\$35,963 to \$51,376
Building Laborer*	1	\$ 44,034	\$32,926 to \$47,029	\$32,926 to \$47,029
Assistant Public Works Director ***	1	\$ 59,730	\$59,730 to \$60,925	\$59,730 to \$61,839
Public Works Director	1	\$ 77,162	\$ 78,706	\$ 78,706

<b>ADMINISTRATION</b>				
Clerical Utility Clerk/Admin Support	2	\$ 38,000	\$35,000 to \$38,760	\$38,000 to \$38,760
Utility Billing Clerk	1	\$ 46,500	\$43,400 to \$47,300	\$46,500 to \$47,300
Deputy City Clerk	1	\$ 49,500	\$46,000 to \$50,490	\$46,000 to \$50,490
City Clerk	1	\$ 71,080	\$63,000 to \$76,000	\$63,000 to \$76,000
City Manager	1	\$ 118,772	\$ 121,147	\$ 121,147

<b>COMMUNITY DEVELOPMENT</b>				
Development Services Admin	1	\$ 41,351	\$40,343 to \$42,178	\$40,343 to \$42,178
Building Inspector	1	\$ 61,985	\$60,473 to \$63,225	\$60,473 to \$63,225
City Planner	1	\$ 59,740	\$57,000 to \$60,935	\$57,000 to \$60,935
Planning & Econ Dev Director	1	\$ 77,162	\$ 78,705	\$ 78,705

<b>FIRE</b>				
Paramedic firefighter 1-entry***	1	\$ 43,160	\$43,160 to \$44,232	\$43,160 to \$44,232
Paramedic firefighter 1	1	\$ 49,211	\$46,612 to \$50,195	\$46,612 to \$50,195
Paramedic firefighter 1 (Captain)	1	\$ 54,388	\$52,804 to \$55,476	\$52,804 to \$55,476
Assistant Chief***	1	\$ 68,261	\$68,261 to \$74,793	\$68,261 to \$74,793
Chief	1	\$ 86,231	\$ 87,955	\$ 87,955

<b>PARK &amp; REC</b>				
Park & Rec Admin	1	\$ 38,000	\$33,990 to \$38,760	\$33,990 to \$38,760
Rec Coordinator	1	\$ 37,326	\$36,239 to \$38,073	\$36,239 to \$38,073
Assistant Director	1	\$ 55,911	\$54,282 to \$57,029	\$54,282 to \$57,029
Director	1	\$ 71,080	\$ 72,502	\$ 72,502

<b>LIBRARY</b>				
Youth Services Librarian***	1	\$ 35,700	\$35,700 to \$36,771	\$ 36,771
Assistant Director	1	\$ 50,000	\$50,000 to \$51,500	\$ 51,500
Director	1	\$ 62,765	\$ 64,020	\$ 64,020

<b>ELECTED OFFICIALS</b>				
City Council	5	\$2,500		\$2,500
Mayor	1	\$7,500		\$7,500

Proposed FY 16: 2% COLA

\*Per contract.

\*\*Top pay adjusted at an amount lower than COLA due to market comparisons

\*\*\*Adjusted for COLA and top of range adjusted for market



## BUSINESS OF THE CITY COUNCIL

### AGENDA STATEMENT

Item No. 10  
For Meeting of 03.05.2015

**ITEM TITLE:** Consideration of Resolution taking additional action on General Obligation Ambulance Acquisition Loan Agreement including authorization of a debt service levy therefore

**CONTACT PERSON:** Marketa Oliver, City Manager

**SUMMARY EXPLANATION:**

This resolution authorizes a loan agreement and the future issuance of a General Obligation Ambulance Acquisition Bond or Note and provides for the levy of taxes to pay for that bond or note. This is a one-year term and is included in the budget calculation.

As noted in the budget message, the ambulance purchase is being funded as a short-term loan that is repaid within the current fiscal year. Further, it is necessary to adopt and file with the County this resolution when the City files its budget.

☒ Resolution ☐ Ordinance ☐ Contract ☐ Other (Specify) \_\_\_\_\_

Funding Source: Debt Service – Equipment fund

APPROVED FOR SUBMITTAL \_\_\_\_\_

A handwritten signature in black ink, appearing to read "Marketa Oliver", is written over a horizontal line.

Marketa Oliver, City Manager

**STAFF RECOMMENDATION:** Approve resolution on a roll call vote.

RESOLUTION NO. \_\_\_\_\_

Resolution authorizing a Loan Agreement and the future issuance of General Obligation Ambulance Acquisition Bonds or Notes and providing for the levy of taxes to pay the same

WHEREAS, the City of Norwalk (the “City”), Warren County, State of Iowa, pursuant to the provisions of Section 384.24A of the Code of Iowa, heretofore proposed to enter into a General Obligation Ambulance Acquisition Loan Agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$172,500 pursuant to the provisions of Section 384.24A of the Code of Iowa for the purpose of paying the cost, to that extent, of acquiring an ambulance (the “Project”), and has published notice of the proposed action and has held a hearing thereon on March 5, 2015; and

WHEREAS, the City intends to enter into the Loan Agreement and to issue General Obligation Ambulance Acquisition Bonds or Notes (the “Bonds”) in the future and anticipates that principal and interest will come due on the Bonds before July 1, 2016; and

WHEREAS, it is now necessary to make provision for the levy of a debt service property tax in the 2015-2016 fiscal year for the payment of such principal and interest;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Norwalk, Iowa, as follows:

Section 1. The Bonds shall be issued in a principal amount not to exceed \$172,500 in evidence of the City’s obligation under the Loan Agreement at the time such funds are needed.

Section 2. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Bonds as the same become due, there is hereby ordered levied on all the taxable property in the City in each of the years while the Bonds are outstanding, the following direct annual tax:

For collection in the fiscal year beginning July 1, 2015,  
sufficient to produce the net annual sum of \$177,977;

provided, however, that at the time the Bonds are issued, the actual tax levy amounts required to pay the principal of and interest on the Bonds in each additional year shall be determined based upon the interest rate or rates at which the Bonds are issued, and this resolution shall be supplemented by resolution of the Council to provide for such actual and necessary tax levy amounts.

Section 3. A certified copy of this resolution shall be filed with the Warren County Auditor and said Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the City and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the City and set aside



therein as a special account to be used solely and only for the payment of the principal of and interest on the Bonds hereby authorized and for no other purpose whatsoever.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved March 5, 2015.

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Mayor

Attest:

---

City Clerk



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No.11  
For Meeting of 03.05.2015

**ITEM TITLE:** Consideration and Action on a Resolution Adopting Preliminary Plans and Specifications, Estimate of Cost, and Plat and Schedule for the Northwest Area Trunk Sewer No. 4 Project

**CONTACT PERSON:** Tim Hoskins, Public Works Director

**SUMMARY EXPLANATION:**

Having previously adopting a preliminary resolution covering the Northwest Area Trunk Sewer No. 4 Project, the project engineers have prepared preliminary plans and specifications, estimate cost for the work and a plat and schedule, and have filed the same with the City Clerk. This resolution then approves:

- 1) The preliminary plans and specifications.
- 2) The plat, schedule and the valuations shown thereon and estimate of cost.
- 3) And a purpose statement to proceed with the Project and a proposed resolution of necessity.

  X   Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Contract \_\_\_\_\_ Other (Specify) \_\_\_\_\_

Funding Source: \_\_\_\_\_ Identified Sanitary Sewer Reserve Accounts \_\_\_\_\_

APPROVED FOR SUBMITTAL \_\_\_\_\_

  
Marketa Oliver, City Manager

**STAFF RECOMMENDATION:** Approval of the resolution.

RESOLUTION NO. \_\_\_\_\_

**Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs for the Northwest Area Trunk Sewer No. 4 Project**

WHEREAS, on the 5<sup>th</sup> day of March, 2015 plans, specifications, form of contract, and estimate of costs were filed with the Clerk for the construction of certain public improvements described as the NORTHWEST AREA TRUNK SEWER NO. 4 PROJECT; more specifically described as:

Approximately 971 feet of 12 inch trench sanitary sewer, 70 feet of 12 inch trenchless incasing pipe, 1045 feet of 6 inch field tile, excavation, backfill, 5 manholes, erosion control, restoration, storm water pollution prevention plan (SWPPP) preparation and management, permits and engineering.

WHEREAS, notice of public hearing on plans, specifications, form of contract and estimate of costs for said public improvements was published as required by law,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA:

Section 1. That the said plans, specifications, form of contract and estimate of costs are hereby adopted as the plans, specifications, form of contract and estimate of costs for said public improvements, as described in general as the NORTHWEST AREA TRUNK SEWER NO. 4 PROJECT and more specifically described above.

PASSED and ADOPTED this 5th day of March, 2015.

\_\_\_\_\_  
Tom Phillips, Mayor

ATTEST:

\_\_\_\_\_  
Jodi Eddleman, Deputy City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	___	___	___
Greteman	___	___	___
Isley	___	___	___
Jackson	___	___	___
Livingston	___	___	___



RESOLUTION NO. \_\_\_\_\_

**Resolution Making Award of the Construction Contract for the  
Northwest Area Trunk Sewer No. 4 project**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the NORTHWEST AREA TRUNK SEWER NO. 4 PROJECT, described in the plans and specifications heretofore adopted by this Council on March 5, 2015, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: J&K Contracting LLC  
Ames, Iowa

Amount of Bid: \$215,790.00

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements known as THE NORTHWEST AREA TRUNK SEWER NO. 4 PROJECT, said contract not to be binding on the City until approved by this Council.

PASSED and ADOPTED this 5<sup>TH</sup> day of March, 2015

\_\_\_\_\_  
Tom Phillips, Mayor

ATTEST:

\_\_\_\_\_  
Jodi Eddleman, Deputy City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	___	___	___
Greteman	___	___	___
Isley	___	___	___
Jackson	___	___	___
Livingston	___	___	___

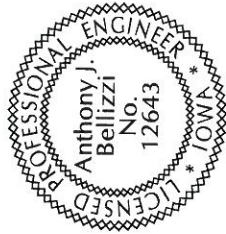
**BID TABULATION  
NORWALK, IOWA  
NORTHWEST AREA TRUNK SEWER NO. 4**

1. Construct the Northwest Area Trunk Sewer No. 4 for the following unit and lump sum prices:				J&K Contracting LLC 13074 East Lincoln Way Ames, Iowa 50010		McKinney Excavating LLC 2900 JustinDr., Suite L Urbandale, Iowa 50322		H&W Contracting LLC 3416 W Hovland Drive Sioux Falls, South Dakota 57109	
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1.	Mobilization	LS	1	\$	14,480.00	\$	12,060.00	\$	40,210.00
2.	Traffic Control	LS	1	xxxxx	750.00	xxxxx	3,397.50	xxxxx	1,500.00
3.	Clearing and Grubbing	LS	1	xxxxx	5,000.00	xxxxx	12,845.00	xxxxx	10,000.00
4.	Sanitary Sewer, 12" Trenched	LF	971	75.00	72,825.00	59.12	57,409.43	82.00	79,622.00
5.	Sanitary Sewer, 12" Trenchless in Casing Pipe	LF	70	455.00	31,850.00	469.57	32,869.90	365.00	25,550.00
6.	Manhole, Type SW-301, 48"	Ea.	4	7,500.00	30,000.00	8,188.71	32,754.84	6,800.00	27,200.00
7.	Manhole, Type SW-303, 60"	Ea.	1	29,000.00	29,000.00	17,204.44	17,204.44	14,500.00	14,500.00
8	Drop Connection, Type SW-307, 12"	Ea.	1	7,500.00	7,500.00	9,150.00	9,150.00	5,100.00	5,100.00
9	Repair/Connect Existing Tile Lines, 4-6"	LF	200	10.00	2,000.00	13.00	2,600.00	15.00	3,000.00
10.	New 6" Field Tile	LF	1,045	6.00	6,270.00	20.00	20,900.00	4.00	4,180.00
11.	Stabilization Material	Ton	75	23.00	1,725.00	70.00	5,250.00	34.00	2,550.00
12.	Trench Compaction Testing	LS	1	xxxxx	1,500.00	xxxxx	2,500.00	xxxxx	3,000.00
13.	Seeding, Fertilizing and Mulching, Type 2	Ac	4.5	970.00	4,365.00	1,000.00	4,500.00	1,440.00	6,480.00
14.	Silt Fence	LF	1,100	2.00	2,200.00	2.50	2,750.00	1.50	1,650.00
15.	Stormwater Pollution Prevention Plan (SWPPP) Prevention	LS	1	xxxxx	1,200.00	xxxxx	2,500.00	xxxxx	1,200.00
16.	Stormwater Pollution Prevention Plan (SWPPP) Management	LS	1	xxxxx	1,125.00	xxxxx	4,200.00	xxxxx	1,500.00
17.	Temporary Access	LS	1	xx	4,000.00	xxxxx	7,356.23	xxxxx	15,000.00
<b>TOTAL BID (Items 1.-17.)</b>				<b>\$215,790.00</b>		<b>\$230,247.35 \$230,243.43</b>		<b>\$242,242.00</b>	

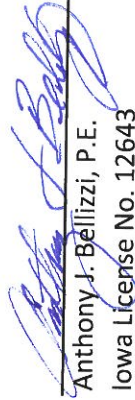
**BID TABULATION  
NORWALK, IOWA  
NORTHWEST AREA TRUNK SEWER NO. 4**

1. Construct the Northwest Area Trunk Sewer No. 4 for the following unit and lump sum prices:				Gator Excavating, Inc. 3100 SE Miehle Drive Grimes, Iowa 50111		Raccoon Valley Contractors 520 SE Prairie Park Lane Waukee, Iowa 50263		S.M. Hentges & Son's, Inc. 650 Quaker Avenue Jordan, Minnesota 55352	
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1.	Mobilization	LS	1	\$	9,513.20	\$	20,000.00	\$	24,914.16
2.	Traffic Control	LS	1	xxxxx	1,575.00	xxxxx	1,000.00	xxxxx	1,315.00
3.	Clearing and Grubbing	LS	1	xxxxx	12,600.00	xxxxx	14,000.00	xxxxx	12,000.00
4.	Sanitary Sewer, 12" Trenched	LF	971	71.80	69,717.80	141.00	136,911.00	132.00	128,172.00
	Sanitary Sewer, 12" Trenchless in								
5.	Casing Pipe	LF	70	537.10	37,597.00	375.00	26,250.00	442.00	30,940.00
6.	Manhole, Type SW-301, 48"	Ea.	4	9,457.90	37,831.60	4,500.00	18,000.00	8,434.00	33,736.00
7.	Manhole, Type SW-303, 60"	Ea.	1	40,419.60	40,419.60	8,500.00	8,500.00	34,747.00	34,747.00
8	Drop Connection, Type SW-307, 12"	Ea.	1	9,869.80	9,869.80	6,000.00	6,000.00	4,843.00	4,843.00
9	Repair/Connect Existing Tile Lines, 4-6"	LF	200	38.80	7,760.00	6.00	1,200.00	15.00	3,000.00
10.	New 6" Field Tile	LF	1,045	8.00	8,360.00	7.20	7,524.00	12.00	12,540.00
11.	Stabilization Material	Ton	75	31.60	2,370.00	26.00	1,950.00	32.00	2,400.00
12.	Trench Compaction Testing	LS	1	xxxxx	2,499.00	xxxxx	2,000.00	xxxxx	800.00
13.	Seeding, Fertilizing and Mulching, Type 2	Ac	4.5	2,041.70	9,187.65	964.00	4,338.00	992.00	4,464.00
14.	Silt Fence	LF	1,100	1.80	1,980.00	2.00	2,200.00	2.05	2,255.00
15.	Stormwater Pollution Prevention Plan (SWPPP) Prevention	LS	1	xxxxx	1,417.50	xxxxx	1,200.00	xxxxx	1,224.00
16.	Stormwater Pollution Prevention Plan (SWPPP) Management	LS	1	xxxxx	1,260.00	xxxxx	1,125.00	xxxxx	1,155.00
17.	Temporary Access	LS	1	xxxxx	4,874.10	xxxxx	16,000.00	xxxxx	15,000.00
<b>TOTAL BID (Items 1.-17.)</b>				<b>\$258,832.25</b>		<b>\$268,198.00</b>		<b>\$313,505.16</b>	

**BID TABULATION  
NORWALK, IOWA  
NORTHWEST AREA TRUNK SEWER NO. 4**



I hereby certify that this is a true tabulation of bids received on March 4, 2015 by the City of Norwalk, Iowa.

  
\_\_\_\_\_  
Anthony J. Bellizzi, P.E.  
Iowa License No. 12643

My license renewal date is December 31, 2016





## VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

March 4, 2015

Tim Hoskins  
Public Works Director  
City of Norwalk  
705 North Avenue  
Norwalk, Iowa 50211

NORWALK, IOWA  
NORTHWEST AREA TRUNK SEWER NO. 4  
RECOMMENDATION TO AWARD CONTRACT

The City of Norwalk received bids until 10:00 A.M. on March 4, 2015 for the Northwest Area Trunk Sewer No. 4 project. A total of six bids were received as follows:

<u>Contractor</u>	<u>Total Bid</u>
J&K Contracting LLC	\$215,790.00
McKinney Excavating LLC	\$230,243.43
H&W Contracting LLC	\$242,242.00
Gator Excavating, Inc.	\$258,832.25
Raccoon Valley Contractors	\$268,198.00
S.M. Hentges & Son's, Inc.	\$313,505.16

The low bid for the project was submitted by J&K Contracting LLC of Ames, Iowa in the amount of \$215,790.00.

The Engineers Estimate of cost for the project was \$250,000. The average of the six bids received was approximately \$254,800. The low bid received from J&K Contracting LLC was \$34,210 or approximately 13.7% below the Engineers Estimate of cost.

After review of the bids received, Veenstra & Kimm, Inc. would recommend the City of Norwalk award contract for the Northwest Area Trunk Sewer No. 4 project to J&K Contracting LLC based on their bid of \$215,790.00.

A copy of the bid tabulation is enclosed.

Tim Hoskins  
March 4, 2015  
Page 2

If you have any questions or comments concerning the project, please contact us at 1-800-241-8000.

VEENSTRA & KIMM, INC.

**Original Signed by  
Anthony J. Bellizzi**

Anthony J. Bellizzi, P.E.  
AJB:jrh  
14263  
Enclosure



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 13  
For Meeting of 03.05.2015

**ITEM TITLE:** Consideration and Action on a Resolution Approving Sanitary Sewer Easements for the Northwest Area Trunk Sewer No. 4 Project

**CONTACT PERSON:** Tim Hoskins, Public Works Director

**SUMMARY EXPLANATION:** The Northwest Area Trunk Sewer No. 4 is needed to serve the Blooming Heights development on the west side of 50<sup>th</sup> Avenue just north of G-14. The route of the main will travel through agriculture ground from an existing trunk sewer to the development. As a result it is necessary for the city to secure easements for the project. The easements are as follows:

Party	Purpose	Cost
Diligent Blooming Heights, LLC	Temporary construction easement for the installation of the infrastructure	\$0
Kutscher & Hixson	Perpetual sanitary sewer and temporary construction easement	\$7,500

The easements are necessary to move the sewer project forward. The sewer project will enable lot development for future home construction.

  X   Resolution        Ordinance        Contract        Other (Specify)                     

Funding Source:       615-5-819-3-6780      

APPROVED FOR SUBMITTAL

  
\_\_\_\_\_  
Marketa Oliver, City Manager

**STAFF RECOMMENDATION:** Approve of the resolution on a roll call vote.

RESOLUTION NO. \_\_\_\_\_

**Resolution Approving the Execution of Easements for the  
Northwest Area Trunk Sewer No. 4 Project**

WHEREAS, the Blooming Heights project is taking place on the west side of 50<sup>th</sup> Avenue north of G-14 and is in need to connect to the existing sanitary sewer system; and,

WHEREAS, the Northwest Area Trunk Sewer No. 4 Project will require a construction easement through property owned by Diligent Blooming Heights, LLC; and,

WHEREAS, the Northwest Area Trunk Sewer No. 4 Project will require a construction/permanent easement through property owned by David and Cheryl Kutscher and Russell and Julie Hixson; and,

WHEREAS, the project engineer has negotiated the needed easements with the property owner on the City's behalf.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA: That the following proposed easements be approved by the City of Norwalk, and the Mayor is authorized to execute said document on behalf of the City and the City Clerk is hereby authorized to attest to the signature of the Mayor thereon.

Party	Purpose	Cost
Diligent Blooming Heights, LLC	Temporary construction easement for the installation of the infrastructure	\$0
Kutscher & Hixson	Perpetual sanitary sewer and temporary construction easement	\$7,500

PASSED and ADOPTED this 5<sup>th</sup> day of March, 2015.

\_\_\_\_\_  
Tom Phillips, Mayor

ATTEST:

\_\_\_\_\_  
Jodi Eddleman, Deputy City Clerk

ROLL CALL VOTE:	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	___	___	___
Greteman	___	___	___
Isley	___	___	___
Jackson	___	___	___
Livingston	___	___	___

Prepared By: Anthony J. Bellizzi, Veenstra & Kimm, Inc., 3000 Westown Parkway, West Des Moines, IA 50266 (515) 225-8000  
Return To: City of Norwalk, 705 North Avenue, Norwalk, IA 50211

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Easement No. 3

### TEMPORARY CONSTRUCTION EASEMENT

**KNOW ALL MEN BY THESE PRESENTS:**

That we, the undersigned, Diligent Blooming Heights, LLC, of the County of Warren, State of Iowa, in consideration of \$\_\_\_\_\_ hand paid by the CITY OF NORWALK, IOWA, the receipt of which is hereby acknowledged do hereby sell, grant and convey unto the City of Norwalk, a municipal corporation, in the County of Warren, State of Iowa, a temporary construction easement under, through and across the following described real estate:

Parcel "E" in the North Half of the Southeast Quarter (N 1/2 SE 1/4) of Section 10, Township 77 North, Range 25 West of the 5<sup>th</sup> P.M., Warren County, City of Norwalk, Iowa.

**Temporary Construction Easement**

Said temporary easement being more particularly described as follows:

The North 50.00 feet of said Parcel "E" and the East 50.00 feet of the South 165.00 feet of the North 215.00 feet of that part of said Parcel "E" lying in the NW 1/4 SE 1/4.

Containing 79,192 square feet, more or less.

14263  
01-21-15

The temporary construction easement is for the purpose of the City constructing a sanitary sewer and shall be for a period of 12 months from the date of this Agreement at which time the temporary construction easement will cease and terminate.

In connection herewith it is specifically agreed that by this temporary easement, the City, its employees, agents or representatives shall have the right to enter upon said premises as shall be necessary to construct, reconstruct, inspect, repair, operate and maintain and service any and all of said improvements and all appurtenances thereto, together with the right to use and operate said improvements as it deems necessary.

The said municipal corporation shall restore said described land and any of grantor's adjacent property disturbed by construction to a satisfactory condition after construction including but not limited to restoration of existing lawns by sodding, replacement of concrete or asphalt driveways that are excessively damaged or destroyed by grantee's actions during construction or that are removed for grading or access purposes, and replacement of fences, signage or other structures that may be removed or damaged by grantee during the course of construction.

That the grantors do hereby covenant with the said grantee, and successors in interest, that said grantors hold said real estate by title and fee simple; that they have good and lawful authority to sell and convey the same; that said premises are free and clear of all liens and encumbrances whatsoever except as may be hereinabove stated; that said grantors covenant to warrant and defend the said premises against the lawful claims of all persons whomsoever, except as may be above stated.

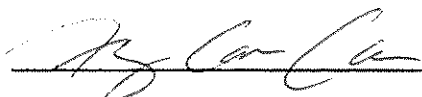
IN WITNESS WHEREOF, the foregoing has been entered into and executed this 30<sup>th</sup> day of January, 2015.

  
Diligent Blooming Heights, LLC

STATE OF Iowa )  
COUNTY OF Polk )ss.

On this 30<sup>th</sup> day of January, 2015, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared DAVID A. BROWN and \_\_\_\_\_ to me known, who, being by me duly sworn, did say that they are the Managers and \_\_\_\_\_ respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that \_\_\_\_\_ and \_\_\_\_\_ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.



  
Notary Public in and for the State of Iowa  
My commission expires March 22, 2016

\_\_\_\_\_  
This section to be completed by City

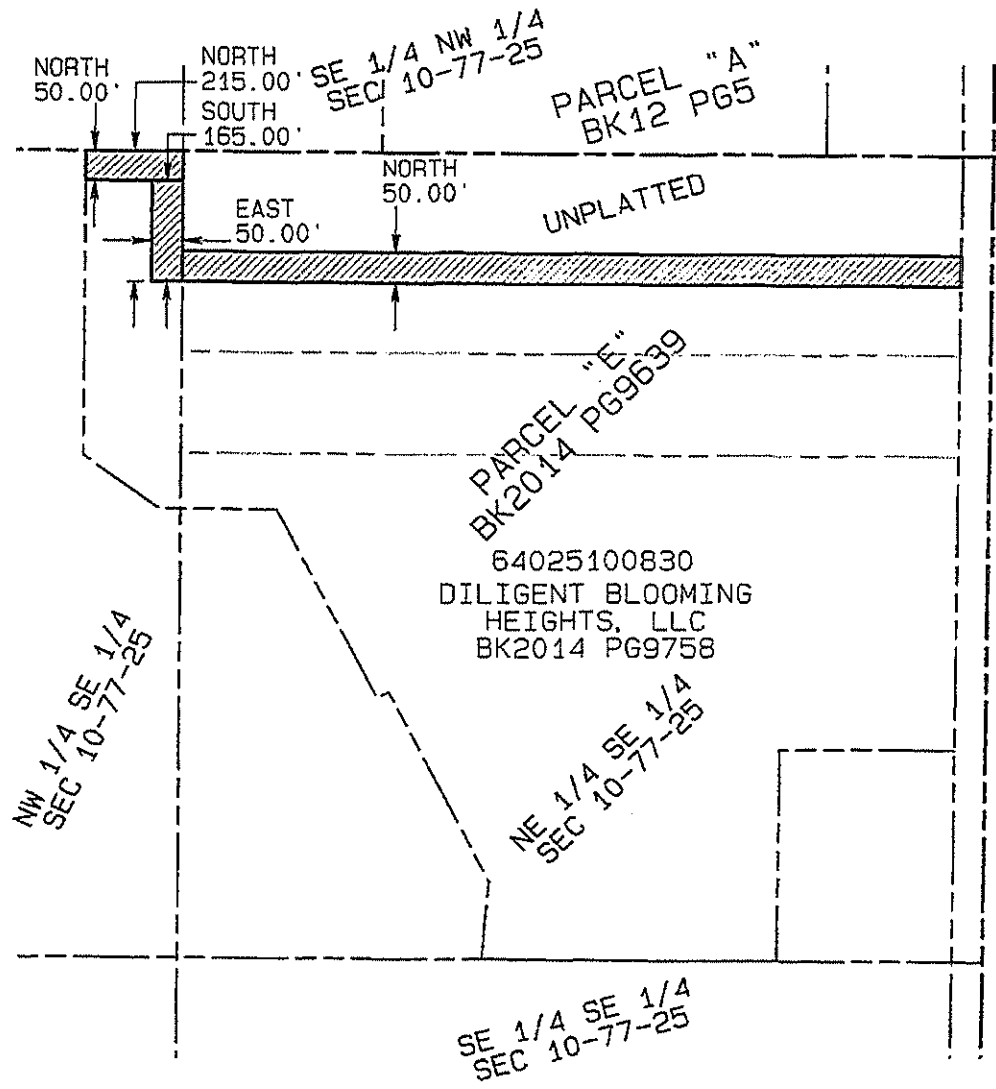
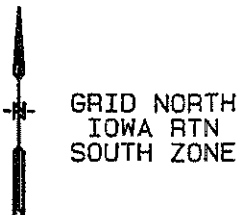
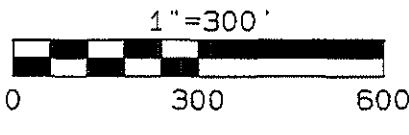
Accepted by Resolution of the City Council of the City of Norwalk on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

EASEMENT DRAWING

OWNER:  
DILIGENT BLOOMING  
HEIGHTS, LLC

FOR SANITARY SEWER  
BEING CONVEYED TO  
THE CITY OF NORWALK, IA

BOOK 2014 PAGE 9758  
PARCEL ID:  
64025100830



TEMPORARY EASEMENT  
79,192 SQUARE FEET

SCALE 1"=300'		TEMPORARY CONSTRUCTION EASEMENT IN PARCEL "E" IN N 1/2 SE 1/4 SECTION 10-77-25	DWG. NO.
DRAWN TJP			E-3
CHECKED LEY	VEENSTRA & KIMM, INC. 3000 Westown Parkway • West Des Moines, Iowa 50266-1320 515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)		1 OF 1
APPROVED AJB			PROJECT 14263
DATE 08-20-14			
A.C.			



Prepared By: Anthony J. Bellizzi, Veenstra & Kimm, Inc., 3000 Westown Parkway, West Des Moines, IA 50266 (515) 225-8000  
Return To: City of Norwalk, 705 North Avenue, Norwalk, IA 50211

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Easement No. 1

## SANITARY SEWER EASEMENT

### KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned, David C. Kutscher and Cheryl Kutscher and J. Russell Hixson and Julie K. Hixson, of the County of Warren, State of Iowa, in consideration of \$ 7,500.00 hand paid by the CITY OF NORWALK, IOWA, the receipt of which is hereby acknowledged do hereby sell, grant and convey unto the City of Norwalk, a municipal corporation, in the County of Warren, State of Iowa, a perpetual sanitary sewer and a temporary construction easement under, through and across the following described real estate:

The Southwest Quarter of the Northeast Quarter (SW 1/4 NE 1/4) of Section 10, Township 77 North, Range 25 West of the 5<sup>th</sup> P.M., Warren County, City of Norwalk, Iowa.

### Perpetual Sanitary Sewer Easement

Said perpetual easement being a strip easement 30.00 feet in width lying 15.00 feet on each side of the following described line or line extended:

Commencing as a point of reference at the East 1/4 corner of said Section 10; thence North 89°35'52" West (all bearings reference to Grid North Iowa Real Time Network South Zone), a distance of 1,857.42 feet along the South line of said SW 1/4 NE 1/4 to the point of beginning; thence North 06°02'46" West, a distance of 101.35 feet; thence North 30°45'43" West, a distance of 381.00 feet; thence North 24°52'15" West, a distance of 383.00 feet; thence North 43°51'06" West, a distance of 140.99 feet to the southeasterly line of an existing 30.00 foot sanitary sewer easement.

Containing 30,190 square feet, more or less.

### **Temporary Construction Easement**

Said temporary easement being a strip easement 80.00 feet in width lying 40.00 feet on each side of the following described line or line extended:

Commencing as a point of reference at the East 1/4 corner of said Section 10; thence North 89°35'52" West (all bearings reference to Grid North Iowa Real Time Network South Zone), a distance of 1,857.42 feet along the South line of said SW 1/4 NE 1/4 to the point of beginning; thence North 06°02'46" West, a distance of 101.35 feet; thence North 30°45'43" West, a distance of 381.00 feet; thence North 24°52'15" West, a distance of 383.00 feet; thence North 43°51'06" West, a distance of 140.99 feet to the southeasterly line of an existing 30.00 foot sanitary sewer easement, excluding above described perpetual easement.

Containing 70,443 square feet, more or less.

The temporary construction easement is for the purpose of the City constructing a sanitary sewer and shall be for a period of 12 months from the date of construction at which time the temporary construction easement will cease and terminate.

This Easement shall be subject to the following terms and conditions:

1. **Erection and Placement of Structure Prohibited.** Owner shall not, nor will grantor allow any other person or entity, to erect any residence, garage, building or other permanent structure, (except a fence, landscaping, or ground cover) under, over, on, through, across or within the Perpetual Easement Area.

2. **Change of Grade Prohibited.** Owner shall not change the grade elevation or contour of any part of the Perpetual Easement.

3. **Right of Access.** The City shall have the right of reasonable access to the Perpetual Easement Area, and have all rights of ingress and egress reasonable necessary for the use and enjoyment of the Perpetual Easement Area as herein described, including, but not limited to the right to remove, without liability to Owner, any unauthorized structures under; over, on, through, across or within the Perpetual Easement Area.

4. **Liability.** Except as may be caused by the negligent acts or omissions of the City, its employees, agents or representatives, not exempted by statute, and except as provided herein, the City shall not be liable for any injury or property damage occurring in or to the easement Area, nor for property damage to any improvements or obstructions thereon, that results from the City's reasonable exercised of its rights herein granted. Owner agrees to indemnify and hold the City, its employees, agents and representatives harmless from any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of the or resulting from the negligent or intentional acts or omissions of Owner or its employees, agents, or representatives. The City shall restore the Easement Area after exercising its rights hereunder from time to time (including repairing or replacing any paved roadway, driveway, sidewalk, parking, curb, fence, landscaping, or ground cover).

5. **Easement Benefit.** This Easement shall be for the benefit of the City, the owners of the property abutting said Easement Area, and the owners of property lying within the City, but rights hereunder may be exercised only by the City and/or its designated agents.

6. **Easement Runs with Land.** This Easement shall be deemed to run with the land and shall be binding on the parties and on the heirs, successors and assigns of the parties hereto. Upon conveyance of the Easement Area by Owner, the duties, obligations and liabilities of Owner hereunder shall pass to such heirs, successors or assigns, and Owner shall have no further duties, obligations or liabilities hereunder.

7. **Approval of City Council.** This Easement shall not be binding until it has received final approval and acceptance by the City Council of the City of Norwalk, Iowa, by Resolution which final approval and acceptance shall be noted on this Easement by the City Clerk.

8. **Warranties.** Grantor does hereby covenant with the City that (1) Grantor holds the Easement Area by title in fee simple, subject only to easements and restrictions of record; (2) Grantor has good and lawful authority to convey the same; and (3) Grantor covenants to warrant and defend the Easement Area against the claims of all persons whomsoever except those claims arising through or under the City.

9. **Construction.** Words and phrases herein, including the acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

This Easement shall be subject to the following special provisions:

1. **Replacement of Topsoil.** Topsoil will be stripped from the excavation area, stockpiled within the construction easement area, and replaced on the top of the trench upon completion of construction.

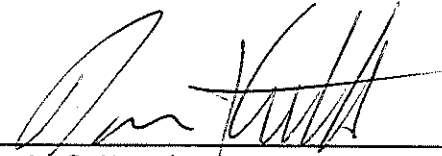
2. **Additional Construction Provisions.** Any existing tile/drainage lines disturbed by construction will be properly repaired by the City.

3. **Future Connection to Sanitary Sewer.** The City shall provide the Owners approval to make up to two future single family sanitary sewer service connections (two total service connections) within the service area of the Northwest Area Trunk Sewer No.4 at the current connection fee charge of \$3,525 per connection (based on the July 2014 connection fees established for the Middle Creek Benefited District and the Northwest Service Area Benefited District, Chapter 104 City Code). This special provision shall include single family residential connections made to the Northwest Area Trunk Sewer No.4 within the perpetual easement described hereinbefore from the Owners property or future subdivided part of the Owners property.

After the first two qualifying service connections are established for said described property, additional connections to the Northwest Area Trunk Sewer No.4 from said property will be subject to current connection fees established by the above described benefited sewer districts or any future benefited sewer district for the service area. Upon any and all connections to the City sanitary sewer, the Owner shall be subject to all City sewer use charges and other fees associated with the City sanitary sewer utility in accordance the City Code of Ordinances.

4. **Compensation.** It is understood and agreed that the compensation described hereinbefore on Page 1 of this **Sanitary Sewer Easement** shall be full compensation for the easement and that no additional compensation for this easement shall be provided by the City. These special provisions and compensation described hereinbefore are provided in lieu of the offer of compensation provided to the Owner dated September 19, 2014.

IN WITNESS WHEREOF WE have hereunto affixed our hands this 27<sup>th</sup> day of  
January, 2015.

  
\_\_\_\_\_  
David C. Kutscher

  
\_\_\_\_\_  
Cheryl Kutscher


STATE OF Iowa)  
COUNTY OF Polk) ss.

On the 27<sup>th</sup> day of January, 2015, before me, the undersigned, a  
Notary Public in and for the State of Iowa, personally appeared

Cheryl Kutscher and David C. Kutscher and  
\_\_\_\_\_ and \_\_\_\_\_

to me known to be the identical person(s) named in and who executed the foregoing  
instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her)  
(their) voluntary act and deed.



  
\_\_\_\_\_  
Notary Public in and for the State of Iowa  
My commission expires 8/3, 2015

IN WITNESS WHEREOF WE have hereunto affixed our hands this 30<sup>th</sup> day of  
January, 2015.

J. Russell Hixson  
J. Russell Hixson

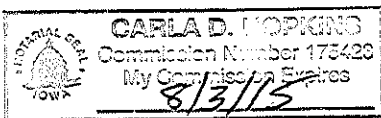
Julie K. Hixson  
Julie K. Hixson

STATE OF Iowa)  
COUNTY OF Polk) ss.

On the 30 day of January, 2015, before me, the undersigned, a  
Notary Public in and for the State of Iowa, personally appeared

J. Russell Hixson and Julie K. Hixson and  
\_\_\_\_\_ and \_\_\_\_\_

to me known to be the identical person(s) named in and who executed the foregoing  
instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her)  
(their) voluntary act and deed.



Carla D. Hopkins  
Notary Public in and for the State of Iowa  
My commission expires 8/3, 2015

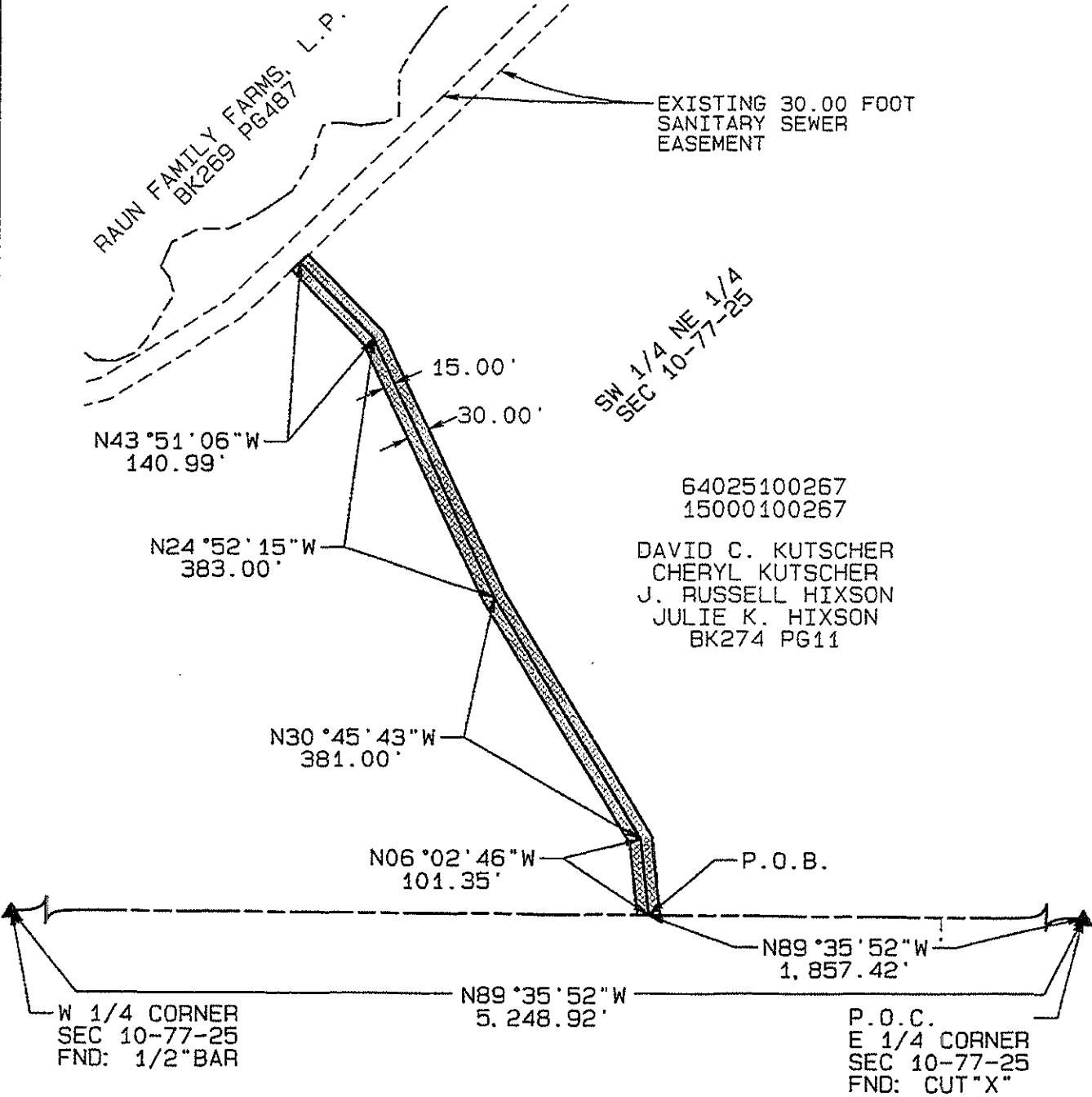
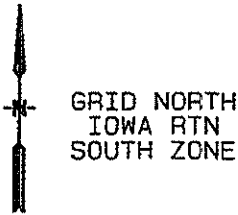
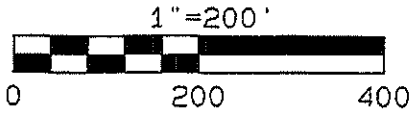
\_\_\_\_\_  
This section to be completed by City

Accepted by Resolution of the City Council of the City of Norwalk on the \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_.

EASEMENT DRAWING

OWNER:  
DAVID C. KUTSCHER  
CHERYL KUTSCHER  
J. RUSSELL HIXSON  
JULIE K. HIXSON  
BOOK 274 PAGE 11  
PARCEL ID:  
64024100267  
15000100267

FOR SANITARY SEWER  
BEING CONVEYED TO  
THE CITY OF NORWALK, IA



PERPETUAL EASEMENT  
30,190 SQUARE FEET

SCALE 1"=200'		PERPETUAL SANITARY SEWER EASEMENT IN PT. SW 1/4 NE 1/4 SECTION 10-77-25	DWG. NO.
DRAWN TJP			E-1
CHECKED LEY	VEENSTRA & KIMM, INC.	3000 Westown Parkway • West Des Moines, Iowa 50266-1320 515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)	1 OF 2
APPROVED AJB			PROJECT 14253
DATE 08-20-14			
A.C.			

**OWNER:**

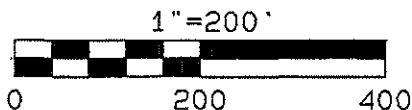
BOOK 274 PAGE 11

**PARCEL ID:**

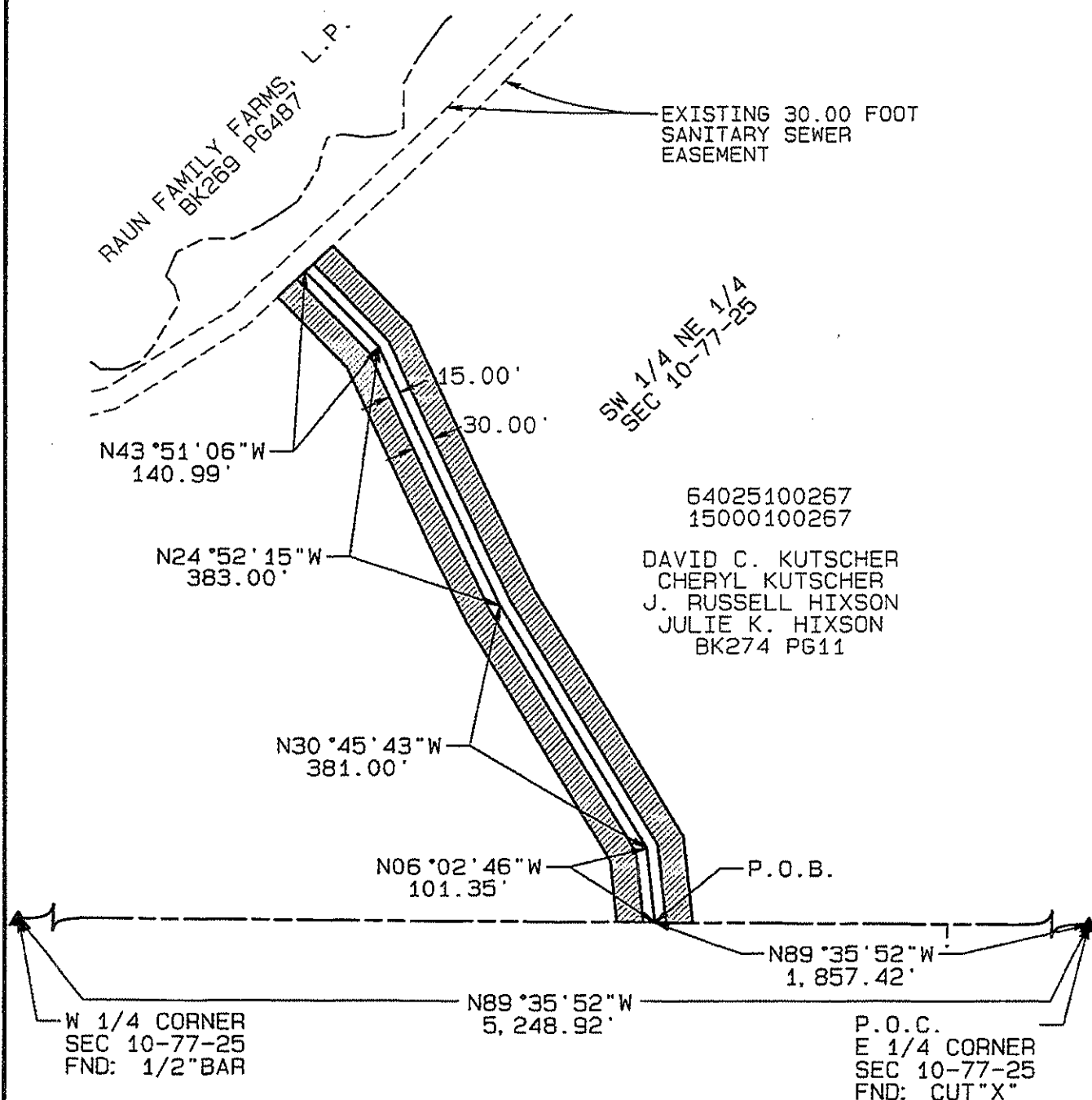
64024100267  
15000100267


# EASEMENT DRAWING


FOR TEMPORARY CONSTRUCTION  
BEING CONVEYED TO  
THE CITY OF NORWALK, IA



GRID NORTH  
IOWA RTN  
SOUTH ZONE



 TEMPORARY EASEMENT  
70,443 SQUARE FEET

SCALE	1"=200'		TEMPORARY CONSTRUCTION EASEMENT IN PT. SW 1/4 NE 1/4 SECTION 10-77-25	DWG. NO.
DRAWN	TJP			E-1  2 OF 2
CHECKED	LEY			
APPROVED	AJB			
DATE	08-20-14	<b>VEENSTRA &amp; KIMM, INC.</b>		
A.C.		3000 Westown Parkway • West Des Moines, Iowa 50266-1320 515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)		
		PROJECT 14225		